

DAILY TIME RECORD
JULIANO, JANICE P.
(NAME)
For the month of
November 1 - 30, 2025
Official hours for arrival and departure
8:00AM - 5:00PM

Day	AM		PM		T/U	Total
	IN	OUT	IN	OUT		
1-SAT						Off
2-SUN						Off
3-MON						SUSPENDED 8:00 am 5:00 pm
4-TUE						SUSPENDED 8:00 am 5:00 pm
5-WED						Absent
6-THU						Absent
7-FRI						Absent
8-SAT						Off
9-SUN						Off
10-MON						SUSPENDED 8:00 am 5:00 pm
11-TUE	8:35	12:08	12:53	5:17	35mins	7hrs 25mins
12-WED	7:58	12:07	12:46	5:21		8hrs
13-THU						Absent
14-FRI						Absent
15-SAT						Off
16-SUN						Off
17-MON						Absent
18-TUE						Absent
19-WED	9:33	12:05	12:58	5:06	1hr 33mins	6hrs 27mins
20-THU	7:56	12:01	12:45	5:06		8hrs
21-FRI	7:57	12:03	12:45	4:19	41mins	7hrs 19mins
22-SAT						Off
23-SUN						Off
24-MON	7:53	12:05				4hrs SUSPENDED 12:01 pm 11:59 pm
25-TUE	7:57	12:04	12:05	5:05		8hrs
26-WED	8:23	12:04	12:45	5:07	23mins	7hrs 37mins
27-THU	7:57	12:04	12:05	5:46		8hrs
28-FRI						OB
29-SAT						Off
30-SUN						Off

I CERTIFY on my honor that the above is true and correct report of the hours of work performed record of which was made daily at the time of arrival at and departure from office.

JANICE P. JULIANO

VERIFIED as to prescribed office hours

MARIA TERESA A. CRUZ
Department Head
Internal Audit Service

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