

DAILY TIME RECORD
FAELNAR, LADY MAY C.
(NAME)

For the month of
November 1 - 30, 2025
Official hours for arrival and departure
8:00AM - 5:00PM

Day	AM		PM		T/U	Total
	IN	OUT	IN	OUT		
1-SAT		7:01				
2-SUN						Off
3-MON	7:04			3:28	8hrs	SUSPENDED 8:00 am 5:00 pm
4-TUE	6:58			5:01	8hrs	SUSPENDED 8:00 am 5:00 pm
5-WED			2:59	11:04	5hrs 59mins	2hrs 1min
6-THU		12:03	12:06	5:05	4hrs	4hrs
7-FRI		12:00	12:13	5:08	4hrs	4hrs
8-SAT						Off
9-SUN						Off
10-MON						SUSPENDED 8:00 am 5:00 pm
11-TUE						Absent
12-WED	6:58			4:28	8hrs	
13-THU	7:03			3:31	8hrs	
14-FRI						Absent
15-SAT	7:02			3:22		
16-SUN				10:58		
17-MON					8hrs	
18-TUE						SEL
19-WED	6:58			3:02	8hrs	
20-THU						SEL
21-FRI						Absent
22-SAT						Off
23-SUN	6:57			8:06		
24-MON						SUSPENDED 12:01 pm 11:59 pm
25-TUE						Absent
26-WED					8hrs	
27-THU					8hrs	
28-FRI					8hrs	
29-SAT						Off
30-SUN						Off

I CERTIFY on my honor that the above is true and correct report of the hours of work performed record of which was made daily at the time of arrival at and departure from office.

LADY MAY C. FAELNAR

VERIFIED as to prescribed office hours

ELWIN JAY V. YU
Department Head
University Health Services

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