

DAILY TIME RECORD
NAPIERE, WILMA V.

(NAME)

For the month of
December 1 - 31, 2024
Official hours for arrival and departure
8:00AM - 5:00PM

Day	AM		PM		T/U	Total
	IN	OUT	IN	OUT		
1-SUN						Off
2-MON	7:46	12:16	12:18	5:48		8hrs
3-TUE	7:58	12:02	12:10	5:14		8hrs
4-WED	7:50	12:32	12:34	5:42		8hrs
5-THU	8:01	12:07	12:08	5:36	1min	7hrs 59mins
6-FRI	7:59	12:19	12:21	5:54		8hrs
7-SAT						Off
8-SUN						Off
9-MON	8:01	12:20	12:21	5:32	1min	7hrs 59mins
10-TUE	8:00	12:29	12:31	5:34		8hrs
11-WED	7:58	12:37	12:38	5:38		8hrs
12-THU	7:59	12:21	12:23	5:06		8hrs
13-FRI	8:09	12:18	12:20	5:06	9mins	7hrs 51mins
14-SAT						Off
15-SUN						Off
16-MON	8:12	12:31	12:33	5:16	12mins	7hrs 48mins
17-TUE	8:09	12:38	12:40	5:00	9mins	7hrs 51mins
18-WED			12:38	5:24		4hrs 46mins OB 8:00 AM - 12:00 PM
19-THU	8:00	12:19	12:20	5:54		8hrs
20-FRI						SLP
21-SAT						Off
22-SUN						Off
23-MON	8:06	12:27	12:28	5:22	6mins	7hrs 54mins
24-TUE						Holiday
25-WED						Holiday
26-THU	8:02	12:14	12:16	6:06	2mins	7hrs 58mins
27-FRI	7:56	12:56	12:57	5:13		8hrs
28-SAT						Off
29-SUN						Off
30-MON						Holiday
31-TUE						Holiday

I CERTIFY on my honor that the above is true and correct report of the hours of work performed record of which was made daily at the time of arrival at and departure from office.

WILMA V. NAPIERE

VERIFIED as to prescribed office hours

QUEEN-EVER Y. ATUPAN

Department Head
Cashiering Office

DAILY TIME RECORD
NAPIERE, WILMA V.

(NAME)

For the month of
December 1 - 31, 2024
Official hours for arrival and departure
8:00AM - 5:00PM

Day	AM		PM		T/U	Total
	IN	OUT	IN	OUT		
1-SUN						Off
2-MON	7:46	12:16	12:18	5:48		8hrs
3-TUE	7:58	12:02	12:10	5:14		8hrs
4-WED	7:50	12:32	12:34	5:42		8hrs
5-THU	8:01	12:07	12:08	5:36	1min	7hrs 59mins
6-FRI	7:59	12:19	12:21	5:54		8hrs
7-SAT						Off
8-SUN						Off
9-MON	8:01	12:20	12:21	5:32	1min	7hrs 59mins
10-TUE	8:00	12:29	12:31	5:34		8hrs
11-WED	7:58	12:37	12:38	5:38		8hrs
12-THU	7:59	12:21	12:23	5:06		8hrs
13-FRI	8:09	12:18	12:20	5:06	9mins	7hrs 51mins
14-SAT						Off
15-SUN						Off
16-MON	8:12	12:31	12:33	5:16	12mins	7hrs 48mins
17-TUE	8:09	12:38	12:40	5:00	9mins	7hrs 51mins
18-WED			12:38	5:24		4hrs 46mins OB 8:00 AM - 12:00 PM
19-THU	8:00	12:19	12:20	5:54		8hrs
20-FRI						SLP
21-SAT						Off
22-SUN						Off
23-MON	8:06	12:27	12:28	5:22	6mins	7hrs 54mins
24-TUE						Holiday
25-WED						Holiday
26-THU	8:02	12:14	12:16	6:06	2mins	7hrs 58mins
27-FRI	7:56	12:56	12:57	5:13		8hrs
28-SAT						Off
29-SUN						Off
30-MON						Holiday
31-TUE						Holiday

I CERTIFY on my honor that the above is true and correct report of the hours of work performed record of which was made daily at the time of arrival at and departure from office.

WILMA V. NAPIERE

VERIFIED as to prescribed office hours

QUEEN-EVER Y. ATUPAN

Department Head
Cashiering Office