

DAILY TIME RECORD
NAPIERE, WILMA V.

(NAME)

For the month of
September 1 - 30, 2024
Official hours for arrival and departure
8:00AM - 5:00PM

Day	AM		PM		T/U	Total
	IN	OUT	IN	OUT		
1-SUN						Off
2-MON	8:00	12:08	12:09	5:05		8hrs
3-TUE	7:51	12:02	12:17	5:05		8hrs
4-WED	8:05	12:13	12:14	5:19	5mins	7hrs 55mins
5-THU	7:42	12:19	12:20	5:09		8hrs
6-FRI	8:07	12:36	12:38	5:09	7mins	7hrs 53mins
7-SAT						Off
8-SUN						Off
9-MON	7:56	12:28	12:29	5:05		8hrs
10-TUE	8:02	12:07	12:10	5:06	2mins	7hrs 58mins
11-WED						VL
12-THU	8:00	12:07	12:08	5:23		8hrs
13-FRI	7:53	12:02	12:04	5:21		8hrs
14-SAT	8:14	12:16	12:18	5:03		8hrs 47mins
15-SUN						Off
16-MON	7:46	12:34	12:35	5:33		8hrs
17-TUE	7:58	12:18	12:19	6:16		8hrs
18-WED	8:01	12:27	12:29	5:26	1min	7hrs 59mins
19-THU	7:48	12:50	12:57	8:05		8hrs
20-FRI	8:00	12:18	12:19	5:01		8hrs
21-SAT	7:57	12:13	12:14	5:01		9hrs 3mins
22-SUN						Off
23-MON	7:51	12:19	12:21	3:16		6hrs 16mins
						SUSPENDE 3:00 pm 5:00 pm
24-TUE	7:57	12:11	12:12	5:23		8hrs
25-WED	7:57	12:12	12:14	5:04		8hrs
26-THU	7:54	12:12	12:13	5:10		8hrs
27-FRI	7:54	12:06	12:09	5:07		8hrs
28-SAT						Off
29-SUN						Off
30-MON	8:00	12:18	12:19	5:07		8hrs

I CERTIFY on my honor that the above is true and correct report of the hours of work performed record of which was made daily at the time of arrival at and departure from office.

WILMA V. NAPIERE

VERIFIED as to prescribed office hours

QUEEN-EVER Y. ATUPAN

Department Head
Cashiering Office

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