

DAILY TIME RECORD

NAPIERE, WILMA V.

(NAME)

For the month of
July 1 - 31, 2024

Official hours for arrival and departure
8:00AM - 5:00PM

| Day | AM | | PM | | T/U | Total |
|--------|------|-------|-------|------|-------|-------------------------|
| | IN | OUT | IN | OUT | | |
| 1-MON | 8:04 | 12:07 | 12:09 | 5:08 | 4mins | 7hrs 56mins |
| 2-TUE | 7:56 | 12:17 | 12:18 | 5:05 | | 8hrs |
| 3-WED | 7:57 | 12:28 | 12:30 | 5:10 | | 8hrs |
| 4-THU | 8:00 | 12:05 | 12:08 | 5:06 | | 8hrs |
| 5-FRI | 7:57 | 12:11 | 12:13 | 5:10 | | 8hrs |
| 6-SAT | | | | | | Off |
| 7-SUN | | | | | | Off |
| 8-MON | 7:37 | 12:03 | 12:06 | 5:01 | | 8hrs |
| 9-TUE | 7:32 | 12:21 | 12:25 | 5:11 | | 8hrs |
| 10-WED | 8:00 | 12:20 | 12:23 | 5:03 | | 8hrs |
| 11-THU | 7:59 | 12:35 | 12:37 | 5:12 | | 8hrs |
| 12-FRI | 8:01 | 12:28 | 12:31 | 5:16 | 1min | 7hrs 59mins |
| 13-SAT | | | | | | Off |
| 14-SUN | | | | | | Off |
| 15-MON | | | | | | STRAT. PLAN. (1ST DAY) |
| 16-TUE | | | | | | STRAT. PLAN. (2ND DAY) |
| 17-WED | | | | | | STRAT. PLAN. (3RD DAY) |
| 18-THU | | | | | | STRAT. PLAN. (4TH DAY) |
| 19-FRI | | | | | | STRAT. PLAN. (5TH DAY) |
| 20-SAT | | | | | | Off |
| 21-SUN | | | | | | Off |
| 22-MON | | | | | | STRAT. PLAN. (6TH DAY) |
| 23-TUE | | | | | | STRAT. PLAN. (7TH DAY) |
| 24-WED | | | | | | STRAT. PLAN. (8TH DAY) |
| 25-THU | | | | | | STRAT. PLAN. (9TH DAY) |
| 26-FRI | | | | | | STRAT. PLAN. (10TH DAY) |
| 27-SAT | | | | | | Off |
| 28-SUN | | | | | | Off |
| 29-MON | 8:03 | 12:20 | 12:21 | 5:08 | 3mins | 7hrs 57mins |
| 30-TUE | | | | | | SL |
| 31-WED | 7:53 | 12:21 | 12:22 | 5:12 | | 8hrs |

I CERTIFY on my honor that the above is true and correct report of the hours of work performed record of which was made daily at the time of arrival at and departure from office.

WILMA V. NAPIERE

VERIFIED as to prescribed office hours

QUEEN-EVER Y. ATUPAN

Department Head
Cashiering Office

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