

DAILY TIME RECORD  
NAPIERE, WILMA V.

(NAME)

For the month of  
May 1 - 31, 2024  
Official hours for arrival and departure  
8:00AM - 5:00PM

Day	AM		PM		T/U	Total
	IN	OUT	IN	OUT		
1-WED	9:01	12:30	12:31	5:08		8hrs 6mins
2-THU	7:55	12:22	12:25	5:11		8hrs
3-FRI	7:56	12:40	12:42	5:15		8hrs
4-SAT	10:08	12:15	12:17	5:03		6hrs 53mins
5-SUN						Off
6-MON	7:52	12:26	12:32	5:10		8hrs
7-TUE	7:58	12:03	12:06	5:03		8hrs
8-WED	7:59	12:47	12:49	5:06		8hrs
9-THU	7:48	12:27	12:29	5:20		8hrs
10-FRI	8:03	12:13	12:14	5:07	3mins	7hrs 57mins
11-SAT						Off
12-SUN						Off
13-MON	7:52	12:05	12:07	5:03		8hrs
14-TUE	7:55	12:26	12:29	7:00		8hrs
15-WED	8:04	12:11	12:13	5:11	4mins	7hrs 56mins
16-THU	7:55	12:21	12:23	5:12		8hrs
17-FRI	7:40	12:22	12:23	5:38		8hrs
18-SAT	9:22	12:35	12:37	5:02		7hrs 38mins
19-SUN						Off
20-MON	8:03	12:06	12:08	5:29	3mins	7hrs 57mins
21-TUE	8:10	12:11	12:13	5:05	10mins	7hrs 50mins
22-WED	7:59	12:29	12:31	5:05		8hrs
23-THU	8:01	12:34	12:35	5:04	1min	7hrs 59mins
24-FRI	8:00	12:05	12:07	5:00		8hrs
25-SAT						Off
26-SUN						Off
27-MON						SL
28-TUE	7:59	12:26	12:27	5:20		8hrs
29-WED	7:56	12:24	12:26	5:12		8hrs
30-THU	7:56	12:02	12:08	5:28		8hrs
31-FRI						OB

I CERTIFY on my honor that the above is true and correct report of the hours of work performed record of which was made daily at the time of arrival at and departure from office.

WILMA V. NAPIERE

VERIFIED as to prescribed office hours

QUEEN-EVER Y. ATUPAN

Department Head  
Cashiering Office

DAILY TIME RECORD  
NAPIERE, WILMA V.

(NAME)

For the month of  
May 1 - 31, 2024  
Official hours for arrival and departure  
8:00AM - 5:00PM

Day	AM		PM		T/U	Total
	IN	OUT	IN	OUT		
1-WED	9:01	12:30	12:31	5:08		8hrs 6mins
2-THU	7:55	12:22	12:25	5:11		8hrs
3-FRI	7:56	12:40	12:42	5:15		8hrs
4-SAT	10:08	12:15	12:17	5:03		6hrs 53mins
5-SUN						Off
6-MON	7:52	12:26	12:32	5:10		8hrs
7-TUE	7:58	12:03	12:06	5:03		8hrs
8-WED	7:59	12:47	12:49	5:06		8hrs
9-THU	7:48	12:27	12:29	5:20		8hrs
10-FRI	8:03	12:13	12:14	5:07	3mins	7hrs 57mins
11-SAT						Off
12-SUN						Off
13-MON	7:52	12:05	12:07	5:03		8hrs
14-TUE	7:55	12:26	12:29	7:00		8hrs
15-WED	8:04	12:11	12:13	5:11	4mins	7hrs 56mins
16-THU	7:55	12:21	12:23	5:12		8hrs
17-FRI	7:40	12:22	12:23	5:38		8hrs
18-SAT	9:22	12:35	12:37	5:02		7hrs 38mins
19-SUN						Off
20-MON	8:03	12:06	12:08	5:29	3mins	7hrs 57mins
21-TUE	8:10	12:11	12:13	5:05	10mins	7hrs 50mins
22-WED	7:59	12:29	12:31	5:05		8hrs
23-THU	8:01	12:34	12:35	5:04	1min	7hrs 59mins
24-FRI	8:00	12:05	12:07	5:00		8hrs
25-SAT						Off
26-SUN						Off
27-MON						SL
28-TUE	7:59	12:26	12:27	5:20		8hrs
29-WED	7:56	12:24	12:26	5:12		8hrs
30-THU	7:56	12:02	12:08	5:28		8hrs
31-FRI						OB

I CERTIFY on my honor that the above is true and correct report of the hours of work performed record of which was made daily at the time of arrival at and departure from office.

WILMA V. NAPIERE

VERIFIED as to prescribed office hours

QUEEN-EVER Y. ATUPAN

Department Head  
Cashiering Office