

DAILY TIME RECORD

ROLA, CHERRY N.

(NAME)

For the month of  
November 1 - 30, 2025  
Official hours for arrival and departure  
8:00AM - 5:00PM

Day	AM		PM		T/U	Total
	IN	OUT	IN	OUT		
1-SAT						Off
2-SUN						Off
3-MON						SUSPENDED 8:00 am 5:00 pm
4-TUE						SUSPENDED 8:00 am 5:00 pm
5-WED						Absent
6-THU						Absent
7-FRI						Absent
8-SAT						Off
9-SUN						Off
10-MON						SUSPENDED 8:00 am 5:00 pm
11-TUE	8:02			5:01	8hrs	
12-WED	8:09	12:20	12:36	5:04	9mins	7hrs 51mins
13-THU	8:00	1:13	1:18	5:04		8hrs
14-FRI		1:22	1:28	5:04	5hrs	3hrs
15-SAT						Off
16-SUN						Off
17-MON	8:29	1:03	1:05		3hrs 29mins	4hrs 31mins
18-TUE	8:01	12:42	12:45	5:05	1min	7hrs 59mins
19-WED	7:55	12:00	12:27	5:06		8hrs
20-THU				5:02	8hrs	
21-FRI	7:47	1:20	1:21		3hrs	5hrs
22-SAT						Off
23-SUN						Off
24-MON						Absent
25-TUE	8:09				8hrs	
26-WED						Absent
27-THU	8:24				8hrs	
28-FRI	8:00				8hrs	
29-SAT						Off
30-SUN						Off

I CERTIFY on my honor that the above is true and correct report of the hours of work performed record of which was made daily at the time of arrival at and departure from office.

CHERRY N. ROLA

VERIFIED as to prescribed office hours

MARIA VANESSA E. GABUNADA

Department Head  
Faculty of Humanities and Social Sciences

DAILY TIME RECORD

ROLA, CHERRY N.

(NAME)

For the month of  
November 1 - 30, 2025  
Official hours for arrival and departure  
8:00AM - 5:00PM

Day	AM		PM		T/U	Total
	IN	OUT	IN	OUT		
1-SAT						Off
2-SUN						Off
3-MON						SUSPENDED 8:00 am 5:00 pm
4-TUE						SUSPENDED 8:00 am 5:00 pm
5-WED						Absent
6-THU						Absent
7-FRI						Absent
8-SAT						Off
9-SUN						Off
10-MON						SUSPENDED 8:00 am 5:00 pm
11-TUE	8:02			5:01	8hrs	
12-WED	8:09	12:20	12:36	5:04	9mins	7hrs 51mins
13-THU	8:00	1:13	1:18	5:04		8hrs
14-FRI		1:22	1:28	5:04	5hrs	3hrs
15-SAT						Off
16-SUN						Off
17-MON	8:29	1:03	1:05		3hrs 29mins	4hrs 31mins
18-TUE	8:01	12:42	12:45	5:05	1min	7hrs 59mins
19-WED	7:55	12:00	12:27	5:06		8hrs
20-THU				5:02	8hrs	
21-FRI	7:47	1:20	1:21		3hrs	5hrs
22-SAT						Off
23-SUN						Off
24-MON						Absent
25-TUE	8:09				8hrs	
26-WED						Absent
27-THU	8:24				8hrs	
28-FRI	8:00				8hrs	
29-SAT						Off
30-SUN						Off

I CERTIFY on my honor that the above is true and correct report of the hours of work performed record of which was made daily at the time of arrival at and departure from office.

CHERRY N. ROLA

VERIFIED as to prescribed office hours

MARIA VANESSA E. GABUNADA

Department Head  
Faculty of Humanities and Social Sciences