

DAILY TIME RECORD

SERIÑO, MOISES NEIL V.

(NAME)

For the month of

October 1 - 31, 2025

Official hours for arrival and departure

8:00AM - 5:00PM

Day	AM		PM		T/U	Total
	IN	OUT	IN	OUT		
1-WED	8:00	12:30	1:00	6:52		8hrs
2-THU	7:01	12:21	12:27	6:22		8hrs
3-FRI						OB
4-SAT						Off
5-SUN						Off
6-MON	6:58	12:13	12:21	6:05		8hrs
7-TUE	7:59	12:13	12:18	5:28		8hrs
8-WED	7:59	12:33	12:43	5:00		8hrs
9-THU						OB
10-FRI						OB
11-SAT						Off
12-SUN						Off
13-MON	7:03	12:49	12:50	6:03		10hrs 59mins
14-TUE	7:51	12:03	12:04	5:32		9hrs 40mins
15-WED	7:56	12:06	12:07	5:18		9hrs 21mins
16-THU	7:57	12:08	12:19	6:12		10hrs 4mins
17-FRI						OB
18-SAT						Off
19-SUN						Off
20-MON						Holiday
21-TUE						BUILDING A CULTURE OF SAFETY: PREPAREDNESS AGAINST DISASTERS, THREATS AND RISKS
22-WED	7:54	12:30	12:32	5:47		8hrs
23-THU	8:01	12:28	12:29	5:16	1min	7hrs 59mins
24-FRI						OB
25-SAT						Off
26-SUN						Off
27-MON	7:43	12:19	12:25	6:16		8hrs
28-TUE	8:00	12:08	12:14	5:32		8hrs
29-WED	7:54	12:08	12:15	5:44		8hrs
30-THU	8:00	12:19	12:20	5:48		8hrs
31-FRI						Holiday

I CERTIFY on my honor that the above is true and correct report of the hours of work performed record of which was made daily at the time of arrival at and departure from office.

MOISES NEIL V. SERIÑO

VERIFIED as to prescribed office hours

PROSE IVY G. YEPES

President

Office of the President

DAILY TIME RECORD

SERIÑO, MOISES NEIL V.

(NAME)

For the month of

October 1 - 31, 2025

Official hours for arrival and departure

8:00AM - 5:00PM

Day	AM		PM		T/U	Total
	IN	OUT	IN	OUT		
1-WED	8:00	12:30	1:00	6:52		8hrs
2-THU	7:01	12:21	12:27	6:22		8hrs
3-FRI						OB
4-SAT						Off
5-SUN						Off
6-MON	6:58	12:13	12:21	6:05		8hrs
7-TUE	7:59	12:13	12:18	5:28		8hrs
8-WED	7:59	12:33	12:43	5:00		8hrs
9-THU						OB
10-FRI						OB
11-SAT						Off
12-SUN						Off
13-MON	7:03	12:49	12:50	6:03		10hrs 59mins
14-TUE	7:51	12:03	12:04	5:32		9hrs 40mins
15-WED	7:56	12:06	12:07	5:18		9hrs 21mins
16-THU	7:57	12:08	12:19	6:12		10hrs 4mins
17-FRI						OB
18-SAT						Off
19-SUN						Off
20-MON						Holiday
21-TUE						BUILDING A CULTURE OF SAFETY: PREPAREDNESS AGAINST DISASTERS, THREATS AND RISKS
22-WED	7:54	12:30	12:32	5:47		8hrs
23-THU	8:01	12:28	12:29	5:16	1min	7hrs 59mins
24-FRI						OB
25-SAT						Off
26-SUN						Off
27-MON	7:43	12:19	12:25	6:16		8hrs
28-TUE	8:00	12:08	12:14	5:32		8hrs
29-WED	7:54	12:08	12:15	5:44		8hrs
30-THU	8:00	12:19	12:20	5:48		8hrs
31-FRI						Holiday

I CERTIFY on my honor that the above is true and correct report of the hours of work performed record of which was made daily at the time of arrival at and departure from office.

MOISES NEIL V. SERIÑO

VERIFIED as to prescribed office hours

PROSE IVY G. YEPES

President

Office of the President