

DAILY TIME RECORD
PATINDOL, TEOFANES A.
(NAME)

For the month of
September 1 - 30, 2025
Official hours for arrival and departure
8:00AM - 5:00PM

| Day | AM | | PM | | T/U | Total |
|--------|------|-------|-------|------|-------|--|
| | IN | OUT | IN | OUT | | |
| 1-MON | 7:01 | 12:02 | 12:16 | 5:07 | | 7hrs |
| 2-TUE | 6:42 | 12:01 | 12:08 | 5:01 | | 9hrs |
| 3-WED | 6:37 | 12:12 | 12:22 | 5:08 | | 9hrs 1min |
| 4-THU | 6:58 | 12:01 | 12:59 | 5:11 | | 9hrs |
| 5-FRI | 6:47 | 12:01 | 12:22 | 2:37 | | 6hrs |
| 6-SAT | | | | | | Off |
| 7-SUN | | | | | | Off |
| 8-MON | | | | | | OB |
| 9-TUE | 6:40 | 12:08 | 12:14 | 5:01 | | 9hrs |
| 10-WED | 6:39 | 12:04 | 12:10 | 5:05 | | 9hrs 1min |
| 11-THU | 6:48 | 12:01 | 12:21 | 5:08 | | 9hrs |
| 12-FRI | 6:46 | 12:02 | 12:25 | 2:07 | | 6hrs |
| 13-SAT | | | | | | Off |
| 14-SUN | | | | | | Off |
| 15-MON | | | | | | OB |
| 16-TUE | 6:52 | 12:07 | 12:13 | 5:31 | | 9hrs |
| 17-WED | 6:37 | 12:05 | 12:18 | 6:05 | | 9hrs 1min |
| 18-THU | 6:51 | 12:01 | 1:03 | 6:05 | 3mins | 8hrs 57mins |
| 19-FRI | 6:42 | 12:01 | 12:30 | 2:28 | | 6hrs |
| 20-SAT | | | | | | Off |
| 21-SUN | | | | | | Off |
| 22-MON | 7:15 | 12:01 | | | | 3hrs SUSPENDED 12:01 pm 11:59 pm |
| 23-TUE | 6:56 | 12:07 | 12:36 | 5:19 | | 9hrs |
| 24-WED | 6:46 | 12:25 | 12:55 | 5:19 | | 9hrs 1min |
| 25-THU | 6:51 | 12:15 | 12:27 | | | 5hrs SUSPENDED 12:01 pm 11:59 pm |
| 26-FRI | | | | | | SUSPENDED 12:01 am 11:59 pm |
| 27-SAT | | | | | | Off |
| 28-SUN | | | | | | Off |
| 29-MON | | | | | | EDL |
| 30-TUE | | | | | | EDL |

I CERTIFY on my honor that the above is true and correct report of the hours of work performed record of which was made daily at the time of arrival at and departure from office.

TEOFANES A. PATINDOL

VERIFIED as to prescribed office hours

RENEZITA S. COME

Dean
Faculty of Forestry and Environmental Science

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