

DAILY TIME RECORD
ESCALA, LEONIFER S.

(NAME)

For the month of
October 1 - 31, 2025
Official hours for arrival and departure
8:00AM - 5:00PM

Day	AM		PM		T/U	Total
	IN	OUT	IN	OUT		
1-WED						SL
2-THU	7:58	12:03	12:29	5:16		8hrs
3-FRI	7:53	12:08	12:11	5:01		8hrs
4-SAT						Off
5-SUN						Off
6-MON						SL
7-TUE	7:45	12:03	12:10	5:02		8hrs
8-WED	7:56	12:06	12:27	5:02		8hrs
9-THU	7:59	12:16	12:32	5:05		8hrs
10-FRI	7:59	12:04	12:24			4hrs SUSPENDED 12:00 pm 11:59 pm
11-SAT						Off
12-SUN						Off
13-MON	8:09	12:40	12:45	5:01	9mins	7hrs 51mins
14-TUE	7:48	12:05	12:11	5:16		8hrs
15-WED	7:59	12:01	12:08	5:04		8hrs
16-THU	7:58	12:06	12:10	5:04		8hrs
17-FRI	8:03	12:03	12:07	5:02	3mins	7hrs 57mins
18-SAT						Off
19-SUN						Off
20-MON						Holiday
21-TUE	8:07	12:01	12:14	5:05	7mins	7hrs 53mins
22-WED	7:57	12:05	12:11	5:03		8hrs
23-THU	8:02	12:06	12:10	5:04	2mins	7hrs 58mins
24-FRI	8:02	12:05	12:08	5:09	2mins	7hrs 58mins
25-SAT						Off
26-SUN						Off
27-MON	7:32	12:03	12:07	5:04		8hrs
28-TUE	7:59	12:05	12:08	5:03		8hrs
29-WED						SL
30-THU	7:57	12:05	12:10	5:05		8hrs
31-FRI						Holiday

I CERTIFY on my honor that the above is true and correct report of the hours of work performed record of which was made daily at the time of arrival at and departure from office.

LEONIFER S. ESCALA

VERIFIED as to prescribed office hours

MARLON M. TAMBIS

Director
Philippine Root Crops Research & Training Center

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