

DAILY TIME RECORD
DE LOS SANTOS, JANET ALEXIS A.
(NAME)

For the month of
June 1 - 30, 2024
Official hours for arrival and departure
8:00AM - 5:00PM

Day	AM		PM		T/U	Total
	IN	OUT	IN	OUT		
1-SAT						Off
2-SUN						Off
3-MON	7:55	12:11	12:13	5:18		8hrs
4-TUE	7:51	12:01	12:02	5:01		8hrs
5-WED	7:51	12:02	12:04	5:10		8hrs
6-THU						OB
7-FRI						OB
8-SAT						Off
9-SUN						Off
10-MON						OB
11-TUE	7:33	12:34	12:47	5:02		8hrs
12-WED						Holiday
13-THU	7:35	12:05	12:07	5:04		8hrs
14-FRI	7:32	12:15	12:24	5:12		8hrs
15-SAT						Off
16-SUN						Off
17-MON						Holiday
18-TUE						OB
19-WED						OB
20-THU						OB
21-FRI						OB
22-SAT						OB
23-SUN						OB
24-MON						OB
25-TUE						OB
26-WED						OB
27-THU						OB
28-FRI						OB
29-SAT						Off
30-SUN						Off

I CERTIFY on my honor that the above is true and correct report of the hours of work performed record of which was made daily at the time of arrival at and departure from office.

JANET ALEXIS A. DE LOS SANTOS

VERIFIED as to prescribed office hours

CHRISTIAN VIE P. BALDONADO
Department Head
Faculty of Nursing

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