

DAILY TIME RECORD
VILBAR, CARREN MAE B.
(NAME)

For the month of
April 1 - 30, 2025
Official hours for arrival and departure
8:00AM - 5:00PM

Day	AM		PM		T/U	Total
	IN	OUT	IN	OUT		
1-TUE						Holiday
2-WED	7:54	12:01	12:03	5:17		8hrs
3-THU						FL
4-FRI	7:52	12:05	12:06	5:10		8hrs
5-SAT						Off
6-SUN						Off
7-MON	7:35	12:03	12:04	5:19		8hrs
8-TUE	7:56	12:03	12:04	5:10		8hrs
9-WED						Holiday
10-THU	7:52	12:05	12:06	5:12		8hrs
11-FRI	7:57	12:02	12:03	5:20		8hrs
12-SAT						Off
13-SUN						Off
14-MON	7:56	12:08	12:09		4hrs	4hrs
15-TUE	8:33	12:05	12:06	5:15	33mins	7hrs 27mins
16-WED	8:20	12:13				3hrs 40mins SUSPENDED 12:00 pm 11:59 pm
17-THU						Holiday
18-FRI						Holiday
19-SAT						Off
20-SUN						Off
21-MON	7:53	12:06	12:11	5:09		8hrs
22-TUE	8:11	12:03	12:10	5:08	11mins	7hrs 49mins
23-WED	8:00	12:01	12:03	5:10		8hrs
24-THU	8:06	12:04	12:08	5:14	6mins	7hrs 54mins
25-FRI	7:40	12:00	12:02	5:15		8hrs
26-SAT						Off
27-SUN						Off
28-MON						101ST VSU ANNIVERSARY
29-TUE						101ST VSU ANNIVERSARY
30-WED						101ST VSU ANNIVERSARY

I CERTIFY on my honor that the above is true and correct report of the hours of work performed record of which was made daily at the time of arrival at and departure from office.

CARREN MAE B. VILBAR

VERIFIED as to prescribed office hours

GLENN G. PAJARES

Department Head
Office of the Vice President for Planning and Development

DAILY TIME RECORD
VILBAR, CARREN MAE B.
(NAME)

For the month of
April 1 - 30, 2025
Official hours for arrival and departure
8:00AM - 5:00PM

Day	AM		PM		T/U	Total
	IN	OUT	IN	OUT		
1-TUE						Holiday
2-WED	7:54	12:01	12:03	5:17		8hrs
3-THU						FL
4-FRI	7:52	12:05	12:06	5:10		8hrs
5-SAT						Off
6-SUN						Off
7-MON	7:35	12:03	12:04	5:19		8hrs
8-TUE	7:56	12:03	12:04	5:10		8hrs
9-WED						Holiday
10-THU	7:52	12:05	12:06	5:12		8hrs
11-FRI	7:57	12:02	12:03	5:20		8hrs
12-SAT						Off
13-SUN						Off
14-MON	7:56	12:08	12:09		4hrs	4hrs
15-TUE	8:33	12:05	12:06	5:15	33mins	7hrs 27mins
16-WED	8:20	12:13				3hrs 40mins SUSPENDED 12:00 pm 11:59 pm
17-THU						Holiday
18-FRI						Holiday
19-SAT						Off
20-SUN						Off
21-MON	7:53	12:06	12:11	5:09		8hrs
22-TUE	8:11	12:03	12:10	5:08	11mins	7hrs 49mins
23-WED	8:00	12:01	12:03	5:10		8hrs
24-THU	8:06	12:04	12:08	5:14	6mins	7hrs 54mins
25-FRI	7:40	12:00	12:02	5:15		8hrs
26-SAT						Off
27-SUN						Off
28-MON						101ST VSU ANNIVERSARY
29-TUE						101ST VSU ANNIVERSARY
30-WED						101ST VSU ANNIVERSARY

I CERTIFY on my honor that the above is true and correct report of the hours of work performed record of which was made daily at the time of arrival at and departure from office.

CARREN MAE B. VILBAR

VERIFIED as to prescribed office hours

GLENN G. PAJARES

Department Head
Office of the Vice President for Planning and Development