

**DAILY TIME RECORD**  
**MARTINEZ, CHRISTIAN ALBERT L.**  
(NAME)

For the month of  
**October 1 - 31, 2025**  
Official hours for arrival and departure  
**8:00AM - 5:00PM**

Day	AM		PM		T/U	Total
	IN	OUT	IN	OUT		
1-WED	6:54	12:00	12:28	4:00		8hrs 30mins
2-THU	6:51	1:00	1:32	5:34		9hrs 30mins
3-FRI	6:52	12:02	12:06	4:00		8hrs 30mins
4-SAT						Off
5-SUN						Off
6-MON	6:50	9:05	9:19	5:31		9hrs 30mins
7-TUE			12:05	5:12		4hrs
8-WED	6:45	12:04	12:12	4:05		8hrs 30mins
9-THU	6:59	1:10	1:23	5:38		9hrs 30mins
10-FRI	6:53	12:01	12:06	5:31		8hrs 30mins SUSPENDED 12:00 pm 11:59 pm
11-SAT						Off
12-SUN						Off
13-MON	6:54	12:19	12:22	5:01		10hrs 4mins
14-TUE	7:53	12:06	12:11	5:07		9hrs 9mins
15-WED	7:53	12:01	12:07	5:02		9hrs 3mins
16-THU	7:05	12:06	12:12	5:32		10hrs 21mins
17-FRI	7:27	12:00	12:03	5:14		9hrs 44mins
18-SAT						Off
19-SUN						Off
20-MON						Holiday
21-TUE						OB
22-WED	7:00	12:11	12:14	4:20		8hrs 30mins
23-THU	6:36	1:00	1:45	5:30		9hrs 30mins
24-FRI						OB
25-SAT						Off
26-SUN						Off
27-MON	6:57	9:06	9:09	5:31		9hrs 30mins
28-TUE			11:47	5:33		4hrs
29-WED	6:40	12:09	12:10	4:10		8hrs 30mins
30-THU	6:37	1:00	1:10	5:43		9hrs 30mins
31-FRI						Holiday

I CERTIFY on my honor that the above is true and correct report of the hours of work performed record of which was made daily at the time of arrival at and departure from office.

**CHRISTIAN ALBERT L. MARTINEZ**

VERIFIED as to prescribed office hours

**ANGELICA P. BALDOS**  
Department Head  
Department of Forest Science

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