

DAILY TIME RECORD
MARTINEZ, CHRISTIAN ALBERT L.
(NAME)

For the month of
November 1 - 30, 2025
Official hours for arrival and departure
8:00AM - 5:00PM

Day	AM		PM		T/U	Total
	IN	OUT	IN	OUT		
1-SAT						Off
2-SUN						Off
3-MON						SUSPENDED 8:00 am 5:00 pm
4-TUE						SUSPENDED 8:00 am 5:00 pm
5-WED						Absent
6-THU						Absent
7-FRI						Absent
8-SAT						Off
9-SUN						Off
10-MON						SUSPENDED 8:00 am 5:00 pm
11-TUE			9:11	5:01		4hrs
12-WED	6:33	12:01	12:12	5:09		8hrs 30mins
13-THU	6:39	1:00	1:01	5:39		9hrs 30mins
14-FRI	6:51	12:00	12:30	4:43		8hrs 30mins
15-SAT						Off
16-SUN						Off
17-MON	6:49	9:02	9:35	5:41		9hrs 30mins
18-TUE			8:25	5:01		4hrs
19-WED	6:48	12:18	12:21	4:46		8hrs 30mins
20-THU						Absent
21-FRI						Absent
22-SAT						Off
23-SUN						Off
24-MON	6:55	9:16	10:09		7hrs 30mins	2hrs
25-TUE			9:28		8hrs	
26-WED						Absent
27-THU						Absent
28-FRI						Absent
29-SAT						Off
30-SUN						Off

I CERTIFY on my honor that the above is true and correct report of the hours of work performed record of which was made daily at the time of arrival at and departure from office.

CHRISTIAN ALBERT L. MARTINEZ

VERIFIED as to prescribed office hours

ANGELICA P. BALDOS
Department Head
Department of Forest Science

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