

DAILY TIME RECORD
SUAYBAGUIO, MARIFE C.

(NAME)

For the month of
October 1 - 31, 2025
Official hours for arrival and departure
8:00AM - 5:00PM

Day	AM		PM		T/U	Total
	IN	OUT	IN	OUT		
1-WED						Absent
2-THU						Absent
3-FRI	7:42	12:27	12:40	5:20		8hrs
4-SAT						Off
5-SUN						Off
6-MON	7:31	12:12	12:45	6:30		8hrs
7-TUE	7:33	12:10	12:50	6:08		8hrs
8-WED	7:13	12:06	12:41	5:20		8hrs
9-THU	7:13	12:11	12:33	5:40		8hrs
10-FRI						OB
11-SAT						Off
12-SUN						OB
13-MON						OB
14-TUE						OB
15-WED						OB
16-THU						OB
17-FRI						OB
18-SAT						Off
19-SUN						Off
20-MON						Holiday
21-TUE	7:50	12:05	12:25	5:13		8hrs
22-WED	7:56	12:09	12:30	5:24		8hrs
23-THU	7:23	12:11	12:45	5:32		8hrs
24-FRI	7:35	12:25	12:35	5:30		8hrs
25-SAT						Off
26-SUN						Off
27-MON	7:41	12:41	12:50	5:45		8hrs
28-TUE	7:42	12:31	12:40	6:01		8hrs
29-WED	6:45	12:41	12:45	5:35		8hrs
30-THU						OB
31-FRI						Holiday

I CERTIFY on my honor that the above is true and correct report of the hours of work performed record of which was made daily at the time of arrival at and departure from office.

MARIFE C. SUAYBAGUIO

VERIFIED as to prescribed office hours

MARLON M. TAMBIS

Director
Philippine Root Crops Research & Training Center

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