

DAILY TIME RECORD
BORNIAS, EUTQUIO B.

(NAME)

For the month of
August 1 - 31, 2025
Official hours for arrival and departure
8:00AM - 5:00PM

Day	AM		PM		T/U	Total
	IN	OUT	IN	OUT		
1-FRI	6:09	11:19	1:54	6:25	44mins	7hrs 16mins
2-SAT						Off
3-SUN						Off
4-MON	5:55	10:29	2:26	6:38	22mins	7hrs 38mins
5-TUE	5:19	11:45	2:07	6:39	21mins	7hrs 39mins
6-WED	5:30	11:35	1:51	6:38	22mins	7hrs 38mins
7-THU	5:50	11:32	1:46	6:20	40mins	7hrs 20mins
8-FRI	6:13	11:14	1:42	6:07	1hr 6mins	6hrs 54mins
9-SAT						Off
10-SUN						Off
11-MON	5:23	11:41	2:02	6:29	31mins	7hrs 29mins
12-TUE	5:16	11:38	1:18	6:22	38mins	7hrs 22mins
13-WED	5:19	11:37	1:24	6:32	28mins	7hrs 32mins
14-THU	5:19	11:35	2:16	7:09		8hrs
15-FRI	5:59	12:10	2:03	7:29		8hrs
16-SAT						Off
17-SUN						Off
18-MON	5:24	11:03	2:17	7:05		8hrs
19-TUE	5:32	11:22	1:12	6:50	10mins	7hrs 50mins
20-WED	5:09	11:03	2:32	6:37	23mins	7hrs 37mins
21-THU						Holiday
22-FRI	6:27	11:49	1:56	6:46	41mins	7hrs 19mins
23-SAT	7:33	12:06		4:59		
24-SUN						Off
25-MON						Holiday
26-TUE						SUSPENDED 12:01 am 11:59 pm
27-WED			2:16	6:28		3hrs 28mins SUSPENDED 12:01 am 12:00 pm
28-THU	6:09	11:08	2:16	7:00	9mins	7hrs 51mins
29-FRI	5:27	11:52	1:13	6:33	27mins	7hrs 33mins
30-SAT						Off
31-SUN						Off

I CERTIFY on my honor that the above is true and correct report of the hours of work performed record of which was made daily at the time of arrival at and departure from office.

EUTQUIO B. BORNIAS

VERIFIED as to prescribed office hours

CHERYL C. BATISTEL

Department Head
Department of Biological Sciences

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