

**DAILY TIME RECORD**  
**DACLAG, FAUSTINO SAM A. III**  
(NAME)

For the month of  
**November 1 - 30, 2025**  
Official hours for arrival and departure  
**8:00AM - 5:00PM**

Day	AM		PM		T/U	Total
	IN	OUT	IN	OUT		
1-SAT						Off
2-SUN						Off
3-MON						SUSPENDED 8:00 am 5:00 pm
4-TUE						SUSPENDED 8:00 am 5:00 pm
5-WED						Absent
6-THU						Absent
7-FRI						Absent
8-SAT						Off
9-SUN						Off
10-MON						SUSPENDED 8:00 am 5:00 pm
11-TUE						Absent
12-WED						Absent
13-THU						Absent
14-FRI						Absent
15-SAT						Off
16-SUN						Off
17-MON						Absent
18-TUE		12:13	12:13		8hrs	
19-WED		12:10	12:11		8hrs	
20-THU	7:52	12:49	12:49		4hrs	4hrs
21-FRI	7:58	12:13	12:25		4hrs	4hrs
22-SAT						Off
23-SUN						Off
24-MON						Absent
25-TUE						Absent
26-WED						Absent
27-THU						Absent
28-FRI						Absent
29-SAT						Off
30-SUN						Off

I CERTIFY on my honor that the above is true and correct report of the hours of work performed record of which was made daily at the time of arrival at and departure from office.

**FAUSTINO SAM A. DACLAG III**

VERIFIED as to prescribed office hours

**LUVILLA G. ALCOBER**

Department Head  
Recruitment Selection Placement and Personnel Records Office

**DAILY TIME RECORD**  
**DACLAG, FAUSTINO SAM A. III**  
(NAME)

For the month of  
**November 1 - 30, 2025**  
Official hours for arrival and departure  
**8:00AM - 5:00PM**

Day	AM		PM		T/U	Total
	IN	OUT	IN	OUT		
1-SAT						Off
2-SUN						Off
3-MON						SUSPENDED 8:00 am 5:00 pm
4-TUE						SUSPENDED 8:00 am 5:00 pm
5-WED						Absent
6-THU						Absent
7-FRI						Absent
8-SAT						Off
9-SUN						Off
10-MON						SUSPENDED 8:00 am 5:00 pm
11-TUE						Absent
12-WED						Absent
13-THU						Absent
14-FRI						Absent
15-SAT						Off
16-SUN						Off
17-MON						Absent
18-TUE		12:13	12:13		8hrs	
19-WED		12:10	12:11		8hrs	
20-THU	7:52	12:49	12:49		4hrs	4hrs
21-FRI	7:58	12:13	12:25		4hrs	4hrs
22-SAT						Off
23-SUN						Off
24-MON						Absent
25-TUE						Absent
26-WED						Absent
27-THU						Absent
28-FRI						Absent
29-SAT						Off
30-SUN						Off

I CERTIFY on my honor that the above is true and correct report of the hours of work performed record of which was made daily at the time of arrival at and departure from office.

**FAUSTINO SAM A. DACLAG III**

VERIFIED as to prescribed office hours

**LUVILLA G. ALCOBER**

Department Head  
Recruitment Selection Placement and Personnel Records Office