

DAILY TIME RECORD
BACOLOD, CHRISTIAN N.
(NAME)

For the month of
April 1 - 30, 2025
Official hours for arrival and departure
8:00AM - 5:00PM

Day	AM		PM		T/U	Total
	IN	OUT	IN	OUT		
1-TUE						Holiday
2-WED						VL
3-THU	7:59	12:09	12:11	5:53		8hrs
4-FRI	7:54	12:08	12:29	5:24		8hrs
5-SAT						Off
6-SUN						Off
7-MON	7:40	12:12	12:14	5:51		8hrs
8-TUE	7:33	12:13	12:15	6:25		8hrs
9-WED						Holiday
10-THU	7:38	12:23	12:25	7:58		8hrs
11-FRI	7:52	12:05	12:09	6:47		8hrs
12-SAT						Off
13-SUN						Off
14-MON						Absent
15-TUE						VL
16-WED						SUSPENDED 12:00 pm 11:59 pm
17-THU						Holiday
18-FRI						Holiday
19-SAT						Off
20-SUN						Off
21-MON	7:51	12:01	12:06	6:15		8hrs
22-TUE	7:49	12:49	12:53	5:52		8hrs
23-WED	7:44	12:28	12:31	7:53		8hrs
24-THU		12:01	12:08	6:47	4hrs	4hrs
25-FRI						SL
26-SAT						Off
27-SUN						Off
28-MON						VL
29-TUE						VL
30-WED						101ST VSU ANNIVERSARY

I CERTIFY on my honor that the above is true and correct report of the hours of work performed record of which was made daily at the time of arrival at and departure from office.

CHRISTIAN N. BACOLOD

VERIFIED as to prescribed office hours

ANDREW A. MAZO
Department Head
Institute of Human Kinetics

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