

DAILY TIME RECORD  
BENGALAN, ANTONIO P.  
(NAME)

For the month of  
October 1 - 31, 2025  
Official hours for arrival and departure  
8:00AM - 5:00PM

Day	AM		PM		T/U	Total
	IN	OUT	IN	OUT		
1-WED	7:40	12:00	12:01	4:05		8hrs
2-THU	7:33	12:00	12:01	4:02		8hrs
3-FRI	7:29	12:00	12:01	4:02		8hrs
4-SAT						Off
5-SUN						Off
6-MON						SL
7-TUE	7:31	12:00	12:01	4:02		8hrs
8-WED	7:29	12:00	12:01	4:02		8hrs
9-THU						Off
10-FRI						Off
11-SAT	12:00	8:04				8hrs
12-SUN	12:00	8:02				8hrs
13-MON	12:00	8:02				8hrs
14-TUE						Off
15-WED	12:00	8:02				8hrs
16-THU	12:00	8:03				8hrs
17-FRI			3:38	11:59		8hrs
18-SAT			3:41	11:59		8hrs
19-SUN			3:28	11:59		8hrs
20-MON						Off
21-TUE						Off
22-WED			3:39	11:59		8hrs
23-THU			3:37	11:59		8hrs
24-FRI			3:28	11:59		8hrs
25-SAT	7:33	12:00	12:01	4:02		8hrs
26-SUN						Off
27-MON						Off
28-TUE						Off
29-WED	7:29	12:00	12:01	4:02		8hrs
30-THU	7:26	12:00	12:01	4:02		8hrs
31-FRI	7:31	12:00	12:01	4:05		8hrs

I CERTIFY on my honor that the above is true and correct report of the hours of work performed record of which was made daily at the time of arrival at and departure from office.

ANTONIO P. BENGALAN

VERIFIED as to prescribed office hours

GERALD M. RIVERA  
Department Head  
Security and Safety Services

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