

DAILY TIME RECORD
CUTAMORA, CHARLIE MARK F.
(NAME)

For the month of
October 1 - 31, 2025
Official hours for arrival and departure
8:00AM - 5:00PM

Day	AM		PM		T/U	Total
	IN	OUT	IN	OUT		
1-WED	7:51	12:01	12:10	6:32		8hrs
2-THU				6:14	8hrs	
3-FRI	8:30	12:02	12:03	9:54	30mins	7hrs 30mins
4-SAT						Off
5-SUN						Off
6-MON	6:34	12:10	12:11	5:02		8hrs
7-TUE	8:40	12:03	12:04	5:03	40mins	7hrs 20mins
8-WED	8:00	12:07	12:08	5:08		8hrs
9-THU	8:28	12:29	12:29	5:06	28mins	7hrs 32mins
10-FRI	6:00	12:00	1:00	6:11		8hrs SUSPENDED 12:00 pm 11:59 pm
11-SAT						Off
12-SUN						Off
13-MON	8:06	12:03	12:06	5:09	6mins	7hrs 54mins
14-TUE						Absent
15-WED						Absent
16-THU	8:00	12:00	1:00	5:09		8hrs
17-FRI	8:24	12:11	12:11	5:22	24mins	7hrs 36mins
18-SAT						Off
19-SUN						Off
20-MON						Holiday
21-TUE	8:11	12:19	12:20	5:47	11mins	7hrs 49mins
22-WED	6:00	12:00	1:00	6:22		8hrs
23-THU	8:04	12:00	1:00	6:55	4mins	7hrs 56mins
24-FRI	8:20	12:00	1:00	6:36	20mins	7hrs 40mins
25-SAT						Off
26-SUN						Off
27-MON	6:23	12:29	12:31	5:08		8hrs
28-TUE	8:26	12:12		5:07	4hrs 26mins	3hrs 34mins
29-WED				6:07	8hrs	
30-THU	8:03			5:24	8hrs	
31-FRI						Holiday

I CERTIFY on my honor that the above is true and correct report of the hours of work performed record of which was made daily at the time of arrival at and departure from office.

CHARLIE MARK F. CUTAMORA

VERIFIED as to prescribed office hours

DODONG NEIL L. BARRIENTOS

Department Head
Motor Pool Services Unit

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