

DAILY TIME RECORD
CUTAMORA, CHARLIE MARK F.
(NAME)

For the month of
July 1 - 31, 2025
Official hours for arrival and departure
8:00AM - 5:00PM

Day	AM		PM		T/U	Total
	IN	OUT	IN	OUT		
1-TUE	8:37	12:15	12:28	5:05	37mins	7hrs 23mins
2-WED	8:35	12:03	12:05	5:01	35mins	7hrs 25mins
3-THU	8:13	12:01	12:03	5:06	13mins	7hrs 47mins
4-FRI	8:49	12:00	1:00	7:32	49mins	7hrs 11mins
5-SAT						Off
6-SUN						Off
7-MON	6:56	12:00	1:00	7:27		8hrs
8-TUE	8:23	12:02	12:04	5:02	23mins	7hrs 37mins
9-WED	5:59	12:00	1:00	5:25		8hrs
10-THU	8:27	12:02	12:03	5:09	27mins	7hrs 33mins
11-FRI	8:48	12:00	12:04	5:39	48mins	7hrs 12mins
12-SAT						Off
13-SUN						Off
14-MON	5:00	12:00	1:00	6:11		8hrs
15-TUE	8:20	12:00	1:00	8:00	20mins	7hrs 40mins
16-WED	8:40	12:01	12:04	5:41	40mins	7hrs 20mins
17-THU						SL
18-FRI	8:36	12:21	12:24	8:00	36mins	7hrs 24mins
19-SAT						Off
20-SUN						Off
21-MON	8:54	12:05	12:08	5:16	54mins	7hrs 6mins
22-TUE	6:35	12:00	1:00	5:15		8hrs
23-WED	6:30	12:00	1:00	5:20		8hrs
24-THU	8:57	12:00	1:00	9:00	57mins	7hrs 3mins
25-FRI	8:39	12:10	12:11	5:10	39mins	7hrs 21mins
26-SAT						Off
27-SUN						Off
28-MON	7:48	12:00	1:00	7:03		8hrs
29-TUE	8:24	12:01	12:05	5:02	24mins	7hrs 36mins
30-WED	8:05	12:00	1:00	5:00	5mins	7hrs 55mins
31-THU	8:16	12:05	12:07	5:17	16mins	7hrs 44mins

I CERTIFY on my honor that the above is true and correct report of the hours of work performed record of which was made daily at the time of arrival at and departure from office.

CHARLIE MARK F. CUTAMORA

VERIFIED as to prescribed office hours

DODONG NEIL L. BARRIENTOS

Department Head
Motor Pool Services Unit

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