

DAILY TIME RECORD
CUTAMORA, CHARLIE MARK F.
(NAME)

For the month of
April 1 - 30, 2025
Official hours for arrival and departure
8:00AM - 5:00PM

Day	AM		PM		T/U	Total
	IN	OUT	IN	OUT		
1-TUE						Holiday
2-WED	7:43	12:00	1:00	5:08		8hrs
3-THU						OB
4-FRI	8:25	12:03	12:05	5:15	25mins	7hrs 35mins
5-SAT						Off
6-SUN						Off
7-MON	9:02	12:01	12:03	5:04	1hr 2mins	6hrs 58mins
8-TUE	8:00	12:00	1:00	5:02		8hrs
9-WED						Holiday
10-THU						SL
11-FRI						SL
12-SAT						Off
13-SUN						Off
14-MON						SL
15-TUE	7:15	12:00	1:00	5:12		8hrs
16-WED	8:33	12:20				3hrs 27mins
						SUSPENDED 12:00 pm 11:59 pm
17-THU						Holiday
18-FRI						Holiday
19-SAT						Off
20-SUN						Off
21-MON	8:23	12:01	12:03	5:12	23mins	7hrs 37mins
22-TUE						OB
23-WED	8:17	12:06	12:08	5:00	17mins	7hrs 43mins
24-THU	8:21	12:15	12:16	5:06	21mins	7hrs 39mins
25-FRI	8:12	12:10	12:11	5:58	12mins	7hrs 48mins
26-SAT						Off
27-SUN						Off
28-MON						101ST VSU ANNIVERSARY
29-TUE						101ST VSU ANNIVERSARY
30-WED						101ST VSU ANNIVERSARY

I CERTIFY on my honor that the above is true and correct report of the hours of work performed record of which was made daily at the time of arrival at and departure from office.

CHARLIE MARK F. CUTAMORA

VERIFIED as to prescribed office hours

DODONG NEIL L. BARRIENTOS

Department Head
Motor Pool Services Unit

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