

DAILY TIME RECORD  
FAELNAR, LADY MAY C.  
(NAME)

For the month of  
August 1 - 31, 2025  
Official hours for arrival and departure  
8:00AM - 5:00PM

Day	AM		PM		T/U	Total
	IN	OUT	IN	OUT		
1-FRI			10:58	11:59		59mins
2-SAT	12:00	7:27				7hrs 1min
3-SUN						Off
4-MON						Off
5-TUE			10:58	11:59		59mins
6-WED	12:00	7:14	10:59	11:59		8hrs
7-THU	12:00	7:12				7hrs 1min
8-FRI			2:47	11:39		8hrs
9-SAT			2:55	11:08		8hrs
10-SUN						Off
11-MON	6:57	11:59	12:01	5:04		8hrs
12-TUE			2:59	11:06		8hrs
13-WED						Off
14-THU	7:01	11:59	12:01	5:28	1min	7hrs 59mins
15-FRI			10:57	11:59		59mins
16-SAT	12:00	7:41				7hrs 1min
17-SUN	6:57	11:59	12:01	3:07		8hrs
18-MON			2:47	11:17		8hrs
19-TUE						Off
20-WED			2:57	11:17		8hrs
21-THU						Holiday
22-FRI	7:03	11:59	12:01	5:34	3mins	7hrs 57mins
23-SAT			3:01	11:51	1min	7hrs 59mins
24-SUN			10:56	11:59		59mins
25-MON	12:00	7:58				7hrs 1min
26-TUE	7:53	12:02	12:45	5:25		8hrs SUSPENDED 12:01 am 11:59 pm
27-WED			2:25	11:53		8hrs SUSPENDED 12:01 am 12:00 pm
28-THU			11:01	11:59	1min	58mins
29-FRI	12:00	8:21				7hrs 1min
30-SAT		11:59	12:01	3:50	4hrs 59mins	3hrs 1min
31-SUN						Off

I CERTIFY on my honor that the above is true and correct report of the hours of work performed record of which was made daily at the time of arrival at and departure from office.

LADY MAY C. FAELNAR

VERIFIED as to prescribed office hours

ELWIN JAY V. YU  
Department Head  
University Health Services

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