

DAILY TIME RECORD
MAGNO, JESUSA M.
(NAME)

For the month of
May 1 - 31, 2025
Official hours for arrival and departure
8:00AM - 5:00PM

Day	AM		PM		T/U	Total
	IN	OUT	IN	OUT		
1-THU						Holiday
2-FRI	8:00				8hrs	
3-SAT						Off
4-SUN						Off
5-MON	8:00	12:15	12:40	5:30		8hrs
6-TUE	8:00	12:10	12:40	5:00		8hrs
7-WED						OB
8-THU						OB
9-FRI						OB
10-SAT						OB
11-SUN						Off
12-MON						Holiday
13-TUE	8:00				8hrs	
14-WED						OB
15-THU						OB
16-FRI						OB
17-SAT						OB
18-SUN						Off
19-MON	8:00	12:15	12:40	5:20		8hrs 55mins
20-TUE	8:00	12:15	12:40	5:00		8hrs 35mins
21-WED	8:00	12:00	12:30	5:15		8hrs 45mins
22-THU	8:00	12:15	12:40	5:04		8hrs 39mins
23-FRI	8:00	12:15	12:40	5:15		8hrs 50mins
24-SAT						Off
25-SUN						Off
26-MON	8:00	12:20	12:50	5:15		8hrs
27-TUE	8:00	12:15	12:40	5:16		8hrs
28-WED	8:00	12:20	12:40	5:30		8hrs
29-THU	8:00	12:30	12:55	5:16		8hrs
30-FRI	8:00	12:15	12:45	5:00		8hrs
31-SAT						Off

I CERTIFY on my honor that the above is true and correct report of the hours of work performed record of which was made daily at the time of arrival at and departure from office.

JESUSA M. MAGNO

VERIFIED as to prescribed office hours

CHRISTIAN VIE P. BALDONADO

Department Head
Faculty of Nursing

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