

DAILY TIME RECORD
PATINDOL, TEOFANES A.
(NAME)

For the month of
October 1 - 31, 2025
Official hours for arrival and departure
8:00AM - 5:00PM

Day	AM		PM		T/U	Total
	IN	OUT	IN	OUT		
1-WED						EDL
2-THU	7:11	12:01	12:57	5:11	11mins	8hrs 49mins
3-FRI	6:47	12:12	12:19	3:06		6hrs
4-SAT						Off
5-SUN						Off
6-MON	7:45	12:02	12:53	5:04		7hrs
7-TUE	6:47	12:04	12:19	5:05		9hrs
8-WED	6:37	12:15	1:15	5:05	15mins	8hrs 46mins
9-THU	6:45	12:02	1:06	5:09	6mins	8hrs 54mins
10-FRI	6:46	12:02	12:07	2:01		6hrs SUSPENDED 12:00 pm 11:59 pm
11-SAT						Off
12-SUN						Off
13-MON	7:07	12:03	5:01		3hrs 4mins	4hrs 56mins
14-TUE	6:48	12:09	12:17	5:18		10hrs 22mins
15-WED	6:54	12:09	12:23	5:39		10hrs 31mins
16-THU	6:53	12:03	12:08	5:01		10hrs 3mins
17-FRI	6:49	12:04	12:12	2:50	7mins	7hrs 53mins
18-SAT						Off
19-SUN						Off
20-MON						Holiday
21-TUE						Absent
22-WED	7:29	12:01	12:05	5:15	29mins	8hrs 32mins
23-THU	6:17	12:06	12:26		4hrs	5hrs
24-FRI						Absent
25-SAT						Off
26-SUN						Off
27-MON	7:12	12:07		5:21	4hrs	3hrs
28-TUE	7:01	12:12	12:59	5:28	1min	8hrs 59mins
29-WED	6:49	1:00	1:00		4hrs 1min	5hrs
30-THU						Absent
31-FRI						Holiday

I CERTIFY on my honor that the above is true and correct report of the hours of work performed record of which was made daily at the time of arrival at and departure from office.

TEOFANES A. PATINDOL

VERIFIED as to prescribed office hours

RENEZITA S. COME

Dean
Faculty of Forestry and Environmental Science

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