

DAILY TIME RECORD  
MAGNO, JESUSA M.  
(NAME)

For the month of  
September 1 - 30, 2025  
Official hours for arrival and departure  
8:00AM - 5:00PM

Day	AM		PM		T/U	Total
	IN	OUT	IN	OUT		
1-MON						Absent
2-TUE						Absent
3-WED			4:04	5:04	7hrs 4mins	56mins
4-THU	7:47	12:06	12:07	5:14		8hrs
5-FRI						Absent
6-SAT						Off
7-SUN						Off
8-MON	7:26	12:10	12:11	5:11		8hrs
9-TUE	7:54	12:07	12:08		4hrs	4hrs
10-WED						FL
11-THU	7:46	12:12	12:13	5:05		8hrs
12-FRI	7:43	12:10	12:11		4hrs	4hrs
13-SAT						Off
14-SUN						Off
15-MON	7:29	12:15		5:13	4hrs	4hrs
16-TUE	7:57	12:09	12:15	5:07		8hrs
17-WED	7:36				8hrs	
18-THU	7:53	12:14	7:53		4hrs	4hrs
19-FRI						Absent
20-SAT						Off
21-SUN						Off
22-MON						SUSPENDED 12:01 pm 11:59 pm
23-TUE	7:18	12:16	12:18	5:05		8hrs
24-WED	7:43	12:08	12:09	5:09		8hrs
25-THU						SUSPENDED 12:01 pm 11:59 pm
26-FRI						SUSPENDED 12:01 am 11:59 pm
27-SAT						Off
28-SUN						Off
29-MON						Absent
30-TUE	7:58	12:18	12:23	4:53	7mins	7hrs 53mins

I CERTIFY on my honor that the above is true and correct report of the hours of work performed record of which was made daily at the time of arrival at and departure from office.

JESUSA M. MAGNO

VERIFIED as to prescribed office hours

CHRISTIAN VIE P. BALDONADO  
Department Head  
Faculty of Nursing

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