

DAILY TIME RECORD  
MAGNO, JESUSA M.  
(NAME)

For the month of  
July 1 - 31, 2025  
Official hours for arrival and departure  
8:00AM - 5:00PM

Day	AM		PM		T/U	Total
	IN	OUT	IN	OUT		
1-TUE	8:00				8hrs	
2-WED	8:00				8hrs	
3-THU	8:00				8hrs	
4-FRI	8:00				8hrs	
5-SAT						Off
6-SUN						Off
7-MON	8:00				8hrs	
8-TUE	8:00				8hrs	
9-WED	8:00				8hrs	
10-THU	8:00				8hrs	
11-FRI	8:00				8hrs	
12-SAT						Off
13-SUN						Off
14-MON						OB
15-TUE						OB
16-WED						OB
17-THU						OB
18-FRI						OB
19-SAT						Off
20-SUN						Off
21-MON						OB
22-TUE						OB
23-WED						OB
24-THU						OB
25-FRI						OB
26-SAT						Off
27-SUN						Off
28-MON	8:00				8hrs	
29-TUE	8:00	12:00	12:45	5:25		8hrs
30-WED	8:00	12:30	12:50	5:10		8hrs
31-THU	8:00				8hrs	

I CERTIFY on my honor that the above is true and correct report of the hours of work performed record of which was made daily at the time of arrival at and departure from office.

JESUSA M. MAGNO

VERIFIED as to prescribed office hours

CHRISTIAN VIE P. BALDONADO

Department Head  
Faculty of Nursing

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