

DAILY TIME RECORD
CABATCHETE, JESSA D.
(NAME)

For the month of
October 1 - 31, 2025
Official hours for arrival and departure
8:00AM - 5:00PM

Day	AM		PM		T/U	Total
	IN	OUT	IN	OUT		
1-WED				5:53	8hrs	
2-THU	7:52	12:16	12:17	8:02		8hrs
3-FRI	7:53	12:08	12:09	5:13	9mins	7hrs 51mins
4-SAT						Off
5-SUN						Off
6-MON	7:51	12:19	12:20	5:39		8hrs
7-TUE	7:40	11:30	11:31	5:46		8hrs
8-WED	7:52	12:12	12:13	5:57		8hrs
9-THU	8:00	12:13	12:15	6:03		8hrs
10-FRI	8:00	11:18	11:19			3hrs SUSPENDED 12:00 pm 11:59 pm
11-SAT						Off
12-SUN						Off
13-MON	8:07	12:08	12:09	5:44		9hrs 36mins
14-TUE	7:54	11:06	11:07	7:28		11hrs 33mins
15-WED	7:52	12:11	12:12	5:07		9hrs 14mins
16-THU	7:56	12:04	12:05	5:00		9hrs 3mins
17-FRI	7:56	11:44	11:46	5:24		9hrs 26mins
18-SAT						Off
19-SUN						Off
20-MON						Holiday
21-TUE	7:46	11:08	11:09	5:59		8hrs
22-WED	7:59	12:10	12:11	7:03		8hrs
23-THU	8:00	12:11	12:12	6:00		8hrs
24-FRI	7:55	11:59	11:59	5:19		8hrs
25-SAT						Off
26-SUN						OB
27-MON						OB
28-TUE						OB
29-WED						OB
30-THU						OB
31-FRI						Holiday

I CERTIFY on my honor that the above is true and correct report of the hours of work performed record of which was made daily at the time of arrival at and departure from office.

JESSA D. CABATCHETE

VERIFIED as to prescribed office hours

EUSEBIO R. LINA JR.
Department Head
Department of Mathematics

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