

DAILY TIME RECORD  
PRADO, LOUIS P.

(NAME)

For the month of  
October 1 - 31, 2025  
Official hours for arrival and departure  
8:00AM - 5:00PM

Day	AM		PM		T/U	Total
	IN	OUT	IN	OUT		
1-WED	7:00	11:00	12:03	4:13	3mins	7hrs 57mins
2-THU	6:56	11:14	11:35	4:06		8hrs
3-FRI	6:44	11:06	11:26	4:19		8hrs
4-SAT						Absent
5-SUN						Absent
6-MON	6:54	11:07	11:38	5:26		8hrs
7-TUE	6:54	11:19	11:48	4:11		8hrs
8-WED	6:51	11:18	11:33	5:53		8hrs
9-THU	6:53	11:12	11:33	4:08		8hrs
10-FRI	6:42	11:05	11:23	4:53		8hrs SUSPENDED 12:00 pm 11:59 pm
11-SAT						Absent
12-SUN						Absent
13-MON	6:51	11:06	11:38	5:09		8hrs
14-TUE	6:58	11:09	11:50	4:21		8hrs
15-WED	6:55	11:07	11:39	4:14		8hrs
16-THU	7:00	12:12	12:14	5:03	14mins	7hrs 46mins
17-FRI	6:43	11:13	11:31	4:08		8hrs
18-SAT						Absent
19-SUN						Absent
20-MON						Holiday
21-TUE	6:48	11:07	11:36	4:07		8hrs
22-WED	6:42	11:05	11:31	4:15		8hrs
23-THU	6:46	11:07	11:51	4:12		8hrs
24-FRI	6:58	11:07	11:38	4:07		8hrs
25-SAT						Absent
26-SUN						Absent
27-MON	6:48	11:09	11:23	4:09		8hrs
28-TUE	6:52	11:05	11:27	4:15		8hrs
29-WED	6:47	11:10	11:25	4:21		8hrs
30-THU	6:58	11:07	11:26	4:18		8hrs
31-FRI						Holiday

I CERTIFY on my honor that the above is true and correct report of the hours of work performed record of which was made daily at the time of arrival at and departure from office.

LOUIS P. PRADO

VERIFIED as to prescribed office hours

CHRISTINA A. GABRILLO

Department Head  
DYDC FM

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