Civil Service Form 48

DAILY TIME RECORD DARGANTES, TONI MARC L.

For the month of October 1 - 31, 2025 Official hours for arrival and departure 8:00AM - 5:00PM

Day	AM		PM			m . 1
	IN	OUT	IN	OUT	T/U	Total
1-WED	7:56	12:00	12:14	5:00		8hrs
2-THU	7:56	12:01	12:20	5:16		8hrs
3-FRI	7:54	12:09	12:24	5:07		8hrs
4-SAT						Off
5-SUN						Off
6-MON	7:56	12:00	12:13	5:08		8hrs
7-TUE	7:57	12:12	12:27	5:07		8hrs
8-WED	7:56	12:09	12:34	5:03		8hrs
9-THU	7:57	12:37	12:30	5:00		8hrs
	7:56	12:00	12:24	5:00		8hrs
10-FRI						SUSPENDED 12:00 pm 11:59 pm
11-SAT						Off
12-SUN						Off
13-MON	7:57	12:02	12:24	5:11		8hrs
14-TUE	7:58	12:18	12:31	5:02		8hrs
15-WED	7:59	12:01	12:07	5:01		8hrs
16- THU	7:58	12:01	12:37	5:01		8hrs
17-FRI	7:55	12:02	12:20	5:00		8hrs
18-SAT						Off
19-sun						Off
20-MON						Holiday
21-TUE	7:57	12:06	12:14	5:11		8hrs
22-WED	7:57	12:01	12:28	5:00		8hrs
23-тни						WORKSHOP ON CONCEPTUALIZING RESEARCH PROGRAM PROPOSAL FY 2027
24-FRI	7:52	12:13				4hrs (CDO half day)
25-SAT						ОВ
26-SUN						ОВ
27-MON						OB
28-TUE						OB
29-WED						OB
30 -THU						ОВ
31-FRI						Holiday

I CERTIFY on my honor that the above is true and correct report of the hours of work performed record of which was made daily at the time of arrival at and departure from office.

TONI MARC L. DARGANTES

VERIFIED as to prescribed office hours

GLENN G. PAJARES

Department Head Office of the Vice President for Planning and Development

DAILY TIME RECORD DARGANTES, TONI MARC L. (NAME)

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TONI MARC L. DARGANTES

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