

DAILY TIME RECORD
MIÑOZA, DARIUS NOEL C.

(NAME)

For the month of
October 1 - 31, 2025
Official hours for arrival and departure
8:00AM - 5:00PM

Day	AM		PM		T/U	Total
	IN	OUT	IN	OUT		
1-WED	6:31	12:00	12:01	7:54		8hrs
2-THU	6:06	12:00	12:01	7:25		8hrs
3-FRI						SLP
4-SAT						Off
5-SUN						Off
6-MON	6:21	12:31	12:31	9:52		8hrs
7-TUE	5:52	12:55	12:55	9:02		8hrs
8-WED	8:12	12:31	12:31	8:39	12mins	7hrs 48mins
9-THU	6:11	12:05	12:05	7:38		8hrs
10-FRI	6:24	12:14	12:14	7:48		8hrs SUSPENDED 12:00 pm 11:59 pm
11-SAT						Off
12-SUN						Off
13-MON	7:00	12:29	12:29	11:01		16hrs 1min
14-TUE	7:00	12:20	12:20	7:33		12hrs 33mins
15-WED	6:54	12:02	12:02	5:17		10hrs 23mins
16-THU	6:43	12:37	12:38	9:17		14hrs 33mins
17-FRI	6:12	12:51	12:52	8:25		14hrs 12mins
18-SAT	6:31					
19-SUN						Off
20-MON						Holiday
21-TUE	6:38	12:45	12:45	7:05		8hrs
22-WED	6:48	12:40	12:40	7:25		8hrs
23-THU	7:10	12:03	12:03	10:17		8hrs
24-FRI	6:55	12:44	12:44	8:11		8hrs
25-SAT						Off
26-SUN						Off
27-MON	7:06	12:41	12:41	10:44		8hrs
28-TUE	7:54	12:56	12:56	11:06		8hrs
29-WED						OB
30-THU						FL
31-FRI						Holiday

I CERTIFY on my honor that the above is true and correct report of the hours of work performed record of which was made daily at the time of arrival at and departure from office.

DARIUS NOEL C. MIÑOZA

VERIFIED as to prescribed office hours

CHERYL C. BATISTEL

Department Head
Department of Biological Sciences

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