

DAILY TIME RECORD
LUMACAD, ANICETA M.
(NAME)

For the month of
October 1 - 31, 2025
Official hours for arrival and departure
8:00AM - 5:00PM

Day	AM		PM		T/U	Total
	IN	OUT	IN	OUT		
1-WED	8:00	12:00	1:00	5:00		8hrs
2-THU	8:02	12:01	12:23	5:10	2mins	7hrs 58mins
3-FRI			12:47	5:03	4hrs	4hrs
4-SAT						Off
5-SUN						Off
6-MON	7:42	12:00	12:07	5:03		8hrs
7-TUE	8:15	12:06	12:28	5:07	15mins	7hrs 45mins
8-WED	8:22	12:00	12:14	5:04	22mins	7hrs 38mins
9-THU	8:18	12:01	12:35	5:04	18mins	7hrs 42mins
10-FRI	8:14	12:00	12:10	5:00		7hrs 46mins SUSPENDED 12:00 pm 11:59 pm
11-SAT						Off
12-SUN						Off
13-MON	8:25	12:01	12:45	5:09	25mins	7hrs 35mins
14-TUE	8:02	12:27	12:32	5:06	2mins	7hrs 58mins
15-WED	8:14	12:04	12:48	5:05	14mins	7hrs 46mins
16-THU	8:10	12:28	12:42	5:05	10mins	7hrs 50mins
17-FRI	7:54	12:17	12:28	5:03		8hrs
18-SAT						Off
19-SUN						Off
20-MON						Holiday
21-TUE	8:05	12:00	12:24	5:00	5mins	7hrs 55mins
22-WED	7:59	12:05	12:51	5:00		8hrs
23-THU	9:57	12:23	12:40	5:01	1hr 57mins	6hrs 3mins
24-FRI	7:30	12:00	1:00	5:03		8hrs
25-SAT						Off
26-SUN						Off
27-MON	7:51	12:05	12:34	5:04		8hrs
28-TUE						FL
29-WED	7:52	12:02	12:27	4:54	6mins	7hrs 54mins
30-THU	8:33	12:02	12:29	5:00	33mins	7hrs 27mins
31-FRI						Holiday

I CERTIFY on my honor that the above is true and correct report of the hours of work performed record of which was made daily at the time of arrival at and departure from office.

ANICETA M. LUMACAD

VERIFIED as to prescribed office hours

MARILYN M. BELARMINO
Department Head
Graduate Education

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