

DAILY TIME RECORD
OPPUS, BEATRIZ NICOLLE A.
(NAME)

For the month of
September 1 - 30, 2025
Official hours for arrival and departure
8:00AM - 5:00PM

Day	AM		PM		T/U	Total
	IN	OUT	IN	OUT		
1-MON	8:00	12:07	1:00	6:11		8hrs
2-TUE	8:04	12:11	12:11	6:07	4mins	7hrs 56mins
3-WED	6:42	12:04	12:05	5:14		8hrs
4-THU	6:57	12:10	12:12	5:40		8hrs
5-FRI	7:43	12:07	12:10	5:06		8hrs
6-SAT						Off
7-SUN						Off
8-MON	7:52	12:09	12:11	5:59		8hrs
9-TUE	8:03	12:08	12:09	5:41	3mins	7hrs 57mins
10-WED	6:59	12:09	12:10	5:14		8hrs
11-THU	7:14	12:06	12:08	5:15		8hrs
12-FRI	7:21	12:36	12:37	5:06		8hrs
13-SAT						Off
14-SUN						Off
15-MON	8:05	12:15	12:18	5:42	5mins	7hrs 55mins
16-TUE						OB
17-WED						OB
18-THU	7:49	12:10	12:08	5:42		8hrs
19-FRI	7:27	12:26	12:27	5:57		8hrs
20-SAT						Off
21-SUN						Off
22-MON	7:41	1:35				4hrs SUSPENDED 12:01 pm 11:59 pm
23-TUE	8:03	12:08	12:09	4:41	22mins	7hrs 38mins
24-WED	7:45	12:14	12:59	5:16		8hrs
25-THU	7:39	12:50	12:52			4hrs SUSPENDED 12:01 pm 11:59 pm
26-FRI						SUSPENDED 12:01 am 11:59 pm
27-SAT						Off
28-SUN						Off
29-MON	7:55	12:50	12:51	5:03		8hrs
30-TUE	7:55	12:04	12:05	5:02		8hrs

I CERTIFY on my honor that the above is true and correct report of the hours of work performed record of which was made daily at the time of arrival at and departure from office.

BEATRIZ NICOLLE A. OPPUS

VERIFIED as to prescribed office hours

JOHN CHRISTIAN L. GAVIOLA
Department Head
Department of Civil Engineering

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