

DAILY TIME RECORD
BELMONTE, PRECILA C.
(NAME)

For the month of
October 1 - 31, 2025
Official hours for arrival and departure
8:00AM - 5:00PM

Day	AM		PM		T/U	Total
	IN	OUT	IN	OUT		
1-WED						Absent
2-THU						Absent
3-FRI	7:46	12:08	12:27	5:04		8hrs
4-SAT						Off
5-SUN						Off
6-MON	7:44	12:27	12:51	5:03		8hrs
7-TUE						SL
8-WED						SL
9-THU	7:58	12:40	12:42	5:23		8hrs
10-FRI	7:47	12:07	12:41	5:16		8hrs SUSPENDED 12:00 pm 11:59 pm
11-SAT						Off
12-SUN						Off
13-MON	7:48	12:33	12:52	5:10		8hrs
14-TUE	7:54	12:05	12:39	5:39		8hrs
15-WED	7:51	12:03	12:49	5:10		8hrs
16-THU	7:56	12:02	12:37	5:15		8hrs
17-FRI	8:01	12:28	12:50	5:01	1min	7hrs 59mins
18-SAT						Off
19-SUN						Off
20-MON						Holiday
21-TUE	8:07	12:16	12:18	5:12	7mins	7hrs 53mins
22-WED	8:01	12:09	12:57	5:38	1min	7hrs 59mins
23-THU						SL
24-FRI	7:49	12:31	12:54	5:09		8hrs
25-SAT						Off
26-SUN						Off
27-MON	8:03	12:05	12:40	5:18	3mins	7hrs 57mins
28-TUE	7:53	12:04	12:06	5:24		8hrs
29-WED	7:51	12:41	12:49	5:08		8hrs
30-THU	7:46	12:38	12:39	5:01		8hrs
31-FRI						Holiday

I CERTIFY on my honor that the above is true and correct report of the hours of work performed record of which was made daily at the time of arrival at and departure from office.

PRECILA C. BELMONTE

VERIFIED as to prescribed office hours

MARLON M. TAMBIS

Director
Philippine Root Crops Research & Training Center

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