

DAILY TIME RECORD
PALERMO, ALDRIN R.

(NAME)

For the month of
October 1 - 31, 2025
Official hours for arrival and departure
8:00AM - 5:00PM

Day	AM		PM		T/U	Total
	IN	OUT	IN	OUT		
1-WED						SL
2-THU	7:00	12:25	12:26	5:30		9hrs 30mins
3-FRI	8:57	1:00	1:03	5:30		7hrs 30mins
4-SAT						Off
5-SUN						Off
6-MON	7:00	12:37	12:58	5:30		9hrs 30mins
7-TUE	7:47	1:06	2:00	5:32		7hrs 30mins
8-WED	8:14	12:25	12:26	4:01		6hrs
9-THU	6:59	12:42	12:58	5:33		9hrs 30mins
10-FRI	8:30	12:22				3hrs 22mins SUSPENDED 12:00 pm 11:59 pm
11-SAT						Off
12-SUN						Off
13-MON	8:00	12:29	12:30	5:03		9hrs 2mins
14-TUE	8:00	12:36	12:37	5:00		8hrs 59mins
15-WED	7:58	12:06	12:08	5:27		9hrs 27mins
16-THU	8:02	12:04	12:06	5:46		9hrs 42mins
17-FRI	7:58	12:00	1:00	5:01		8hrs 3mins
18-SAT						Off
19-SUN						Off
20-MON						Holiday
21-TUE	8:36	1:33	1:35	5:32		7hrs 30mins
22-WED	8:59	12:31	12:37	5:09		6hrs
23-THU	6:54	12:46	12:47	5:30		9hrs 30mins
24-FRI	6:52	1:00	2:00	5:31		7hrs 30mins
25-SAT						Off
26-SUN						Off
27-MON	7:00	12:08	12:10	5:30		9hrs 30mins
28-TUE	7:06	1:00	2:00	5:30		7hrs 30mins
29-WED	8:58	12:35	12:37	4:16		6hrs
30-THU						SL
31-FRI						Holiday

I CERTIFY on my honor that the above is true and correct report of the hours of work performed record of which was made daily at the time of arrival at and departure from office.

ALDRIN R. PALERMO

VERIFIED as to prescribed office hours

MARY ANN G. COBICO

Department Head
Department of Philosophy and Social Sciences

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