

DAILY TIME RECORD  
CALUNGSOD, MICHAEL R.  
(NAME)

For the month of  
September 1 - 30, 2025  
Official hours for arrival and departure  
8:00AM - 5:00PM

Day	AM		PM		T/U	Total
	IN	OUT	IN	OUT		
1-MON	10:16	4:00	4:01	7:22	1min	7hrs 59mins
2-TUE	8:21	4:48	4:51	7:19		8hrs
3-WED	8:01	12:03	12:04	5:20	1min	7hrs 59mins
4-THU	10:11	4:16	4:27	7:27		8hrs
5-FRI	10:18	4:11	4:12	7:24	3mins	7hrs 57mins
6-SAT						Off
7-SUN						Off
8-MON	10:20	4:20	4:32	7:18	5mins	7hrs 55mins
9-TUE	10:14	4:37	4:37	7:32		8hrs
10-WED	8:00	12:32	12:40	6:23		8hrs
11-THU	10:10	4:33	4:34	7:34		8hrs
12-FRI	10:16	4:24	4:26	9:46	1min	7hrs 59mins
13-SAT	9:23	1:23	9:23	1:23		
14-SUN						Off
15-MON	10:15	4:51	4:51	7:35		8hrs
16-TUE	10:13	4:41	4:41	7:15		8hrs
17-WED	8:00	12:52	12:52	5:23		8hrs
18-THU	10:14	4:17	4:17	7:32		8hrs
19-FRI	9:40	4:38	4:38	7:37		8hrs
20-SAT						Off
21-SUN						Off
22-MON	10:13	12:03				1hr 48mins SUSPENDED 12:01 pm 11:59 pm
23-TUE	10:18	4:20	4:32	7:41	3mins	7hrs 57mins
24-WED	8:02	12:09	12:09	5:16	2mins	7hrs 58mins
25-THU	10:13	1:59				3hrs 44mins SUSPENDED 12:01 pm 11:59 pm
26-FRI						SUSPENDED 12:01 am 11:59 pm
27-SAT						Off
28-SUN						Off
29-MON	10:30	4:45	4:54	7:32	15mins	7hrs 45mins
30-TUE	10:24	4:38	4:38	7:43	9mins	7hrs 51mins

I CERTIFY on my honor that the above is true and correct report of the hours of work performed record of which was made daily at the time of arrival at and departure from office.

MICHAEL R. CALUNGSOD

VERIFIED as to prescribed office hours

LEMUEL S. PRECIADOS

Department Head  
Department of Economics

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