

DAILY TIME RECORD
MARTIREZ, VICENTE C.
(NAME)

For the month of
October 1 - 31, 2025
Official hours for arrival and departure
8:00AM - 5:00PM

Day	AM		PM		T/U	Total
	IN	OUT	IN	OUT		
1-WED	12:00	8:04				8hrs
2-THU	12:00	8:05				8hrs
3-FRI	12:00	8:05				8hrs
4-SAT	12:00	8:07				8hrs
5-SUN						Off
6-MON						Off
7-TUE	12:00	8:05				8hrs
8-WED	12:00	8:06				8hrs
9-THU			3:08	11:59		8hrs
10-FRI						SUSPENDED 12:00 pm 11:59 pm
11-SAT						Off
12-SUN						Off
13-MON			3:23	11:59		8hrs
14-TUE			3:30	11:59		8hrs
15-WED			2:49	11:59		8hrs
16-THU			3:27	11:59		8hrs
17-FRI	7:38	12:00	12:01	4:09		8hrs
18-SAT						Off
19-SUN						Off
20-MON						Off
21-TUE						BUILDING A CULTURE OF SAFETY: PREPAREDNESS AGAINST DISASTERS, THREATS AND RISKS
22-WED	7:27	12:00	12:01	4:08		8hrs
23-THU	7:40	12:00	12:01	4:07		8hrs
24-FRI	7:29	12:00	12:01	4:05		8hrs
25-SAT	12:00	8:05				8hrs
26-SUN	12:00	8:07				8hrs
27-MON	12:00	8:05				8hrs
28-TUE	12:00	8:08				8hrs
29-WED						Off
30-THU						Off
31-FRI						Off

I CERTIFY on my honor that the above is true and correct report of the hours of work performed record of which was made daily at the time of arrival at and departure from office.

VICENTE C. MARTIREZ

VERIFIED as to prescribed office hours

GERALD M. RIVERA
Department Head
Security and Safety Services

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