

DAILY TIME RECORD

VEGA, MARIA LILIA P.

(NAME)

For the month of

October 1 - 31, 2025

Official hours for arrival and departure

8:00AM - 5:00PM

Day	AM		PM		T/U	Total
	IN	OUT	IN	OUT		
1-WED	7:39	12:39	12:43	5:00		8hrs
2-THU	7:07	12:08	12:33	5:00		8hrs
3-FRI	7:45	12:00	12:01	5:04		8hrs
4-SAT						Off
5-SUN						Off
6-MON	7:45	12:01	12:36	5:05		8hrs
7-TUE	7:45	12:08	12:09	5:00		8hrs
8-WED	7:30	12:04	12:06	5:00		8hrs
9-THU	7:18	12:01	12:04	5:01		8hrs
10-FRI	7:46	12:13	12:48	5:34		8hrs SUSPENDED 12:00 pm 11:59 pm
11-SAT						Off
12-SUN						Off
13-MON						OB
14-TUE						OB
15-WED	7:15	12:12	12:27	5:01		8hrs
16-THU	7:07	12:12	12:18	5:00		8hrs
17-FRI	7:41	12:07	12:13	5:00		8hrs
18-SAT						Off
19-SUN						Off
20-MON						Holiday
21-TUE	7:45	12:11	12:18	5:01		8hrs
22-WED	7:02	12:02	12:42	5:00		8hrs
23-THU	7:53	12:00				4hrs (SLP half day)
24-FRI	7:33	12:07	12:11	3:15	1hr 45mins	6hrs 15mins
25-SAT						Off
26-SUN						Off
27-MON	7:09	12:23	12:25	5:00		8hrs
28-TUE	7:18	12:01	12:02	5:01		8hrs
29-WED	7:36	12:03	12:04	5:00		8hrs
30-THU	7:45	12:03	12:10	5:00		8hrs
31-FRI						Holiday

I CERTIFY on my honor that the above is true and correct report of the hours of work performed record of which was made daily at the time of arrival at and departure from office.

MARIA LILIA P. VEGA

VERIFIED as to prescribed office hours

JOEL REY U. ACOB

Department Head  
Quality Assurance Center

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