

DAILY TIME RECORD

SALAS, FELIX M.

(NAME)

For the month of
October 1 - 31, 2025
Official hours for arrival and departure
8:00AM - 5:00PM

Day	AM		PM		T/U	Total
	IN	OUT	IN	OUT		
1-WED	7:50	12:00	12:40	5:19		8hrs
2-THU	7:51	12:01	12:08	5:07		8hrs
3-FRI	7:52	12:41	12:48	5:04		8hrs
4-SAT			12:50	5:01		
5-SUN						Off
6-MON	7:49	12:01	12:06	5:10		8hrs
7-TUE	7:56	12:10	12:11	5:03		8hrs
8-WED	7:38	12:00	12:05	5:06		8hrs
9-THU						OB
10-FRI	7:42	12:46	12:50	5:03		8hrs SUSPENDED 12:00 pm 11:59 pm
11-SAT			12:46	4:56		
12-SUN						Off
13-MON	7:54	12:02	12:11	5:07		9hrs 4mins
14-TUE	6:41	12:45	12:47	5:32		10hrs 49mins
15-WED	7:56	12:07	12:11	5:32		9hrs 32mins
16-THU	7:46	12:00	12:05	5:04		9hrs 13mins
17-FRI	7:44	12:00	12:02	5:04		9hrs 18mins
18-SAT						Off
19-SUN						Off
20-MON						Holiday
21-TUE	7:52	12:00	12:03	5:05		8hrs
22-WED	7:36	12:00	12:11	5:14		8hrs
23-THU	7:45	12:00	12:04	5:05		8hrs
24-FRI	7:49	12:01	12:03	5:08		8hrs
25-SAT			12:32	4:53		
26-SUN						Off
27-MON	7:46	12:01	12:12	5:08		8hrs
28-TUE	7:42	12:00	12:13	5:18		8hrs
29-WED	7:44	12:01	12:04	5:07		8hrs
30-THU	7:22	12:00	12:01	5:01		8hrs
31-FRI						Holiday

I CERTIFY on my honor that the above is true and correct report of the hours of work performed record of which was made daily at the time of arrival at and departure from office.

FELIX M. SALAS

VERIFIED as to prescribed office hours

MARK RYAN R. TRIPOLE

Department Head
Department of Pure and Applied Chemistry

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