# DAILY TIME RECORD PAQUIBULAN, PAULA NADREA M.

(NAME)

For the month of
August 1 - 31, 2025
Official hours for arrival and departure
8:00AM - 5:00PM

No	Day	AM		PM		rgr /# T	
2-SAT         I         I         I         Off           3-SUN         8:59         12:11         12:18         5:03         59mins         7hrs 1min           5-TUE         8:39         12:18         12:20         5:03         39mins         7hrs 21mins           6-WED         8:25         12:30         12:54         5:11         25mins         7hrs 35mins           7-THU         8:27         12:02         12:06         5:30         27mins         7hrs 33mins           8-FRI		IN	OUT	IN	OUT	T/U	Total
3-SUN         L         L         L         Off           4-MON         8:59         12:11         12:18         5:03         59mins         7hrs 1min           5-TUE         8:39         12:18         12:20         5:03         39mins         7hrs 21mins           6-WED         8:25         12:30         12:54         5:11         25mins         7hrs 35mins           7-THU         8:27         12:02         12:06         5:30         27mins         7hrs 33mins           8-FRI         L         L         CDO         Off           9-SAT         L         L         Off           10-SUN         L         L         Off           11-MON         8:45         12:03         12:03         5:10         45mins         7hrs 15mins           12-TUE         9:16         12:00         12:10         5:08         1hr 16mins         6hrs 44mins           13-WED         L         Absent         Absent           14-THU         L         Absent         Absent           15-FRI         L         L         Absent           19-TUE         L         Absent         Absent           20-WED         L <td>1-FRI</td> <td></td> <td></td> <td></td> <td></td> <td></td> <td>CDO</td>	1-FRI						CDO
4-MON         8:59         12:11         12:18         5:03         59mins         7hrs 1min           5-TUE         8:39         12:18         12:20         5:03         39mins         7hrs 21mins           6-WED         8:25         12:30         12:54         5:11         25mins         7hrs 35mins           7-THU         8:27         12:02         12:06         5:30         27mins         7hrs 33mins           8-FRI         —         —         —         Off         Off           9-SAT         —         —         Off         Off           10-SUN         —         —         Off         Off           11-MON         8:45         12:03         12:03         5:10         45mins         7hrs 15mins           12-TUE         9:16         12:00         12:10         5:08         1hr 16mins         6hrs 44mins           13-WED         —         —         Absent         Absent           14-THU         —         —         —         Absent           15-FRI         —         —         —         Absent           19-TUE         —         —         Absent           21-THU         — <t< td=""><td>2-SAT</td><td></td><td></td><td></td><td></td><td></td><td>Off</td></t<>	2-SAT						Off
5-TUE         8:39         12:18         12:20         5:03         39mins         7hrs 21mins           6-WED         8:25         12:30         12:54         5:11         25mins         7hrs 35mins           7-THU         8:27         12:02         12:06         5:30         27mins         7hrs 33mins           8-FRI         —         —         —         Off           9-SAT         —         —         Off           10-SUN         —         —         Off           11-MON         8:45         12:03         12:03         5:10         45mins         7hrs 15mins           12-TUE         9:16         12:00         12:10         5:08         1hr 16mins         6hrs 44mins           13-WED         —         —         Absent         Absent           14-THU         —         —         —         Absent           15-FRI         —         —         —         Absent           16-SAT         —         —         —         Absent           17-SUN         —         —         Absent           19-TUE         —         —         Absent           21-THU         —         —	3-SUN						Off
6-WED         8:25         12:30         12:54         5:11         25mins         7hrs 35mins           7-THU         8:27         12:02         12:06         5:30         27mins         7hrs 33mins           8-FRI         Image: CDO         Off         Off         Off           9-SAT         Image: CDO         Off         Off           10-SUN         Image: CDO         Off         Off           11-MON         8:45         12:03         12:03         5:10         45mins         7hrs 15mins           12-TUE         9:16         12:00         12:10         5:08         1hr 16mins         6hrs 44mins           13-WED         Image: CDO         Absent         Absent         Absent           14-THU         Image: CDO         Image: CDO         Absent           15-FRI         Image: CDO         Image: CDO         Absent           19-TUE         Image: CDO         Image: CDO         Absent           20-WED         Image: CDO         Image: CDO         Absent           21-THU         Image: CDO         Image: CDO         Image: CDO         Absent           23-SAT         Image: CDO         Image: CDO         Image: CDO         Image: CDO         <	4-MON	8:59	12:11	12:18	5:03	59mins	7hrs 1min
T-THU	5-TUE	8:39	12:18	12:20	5:03	39mins	7hrs 21mins
S-FRI   S-FR	6-WED	8:25	12:30	12:54	5:11	25mins	7hrs 35mins
9-SAT	7-THU	8:27	12:02	12:06	5:30	27mins	7hrs 33mins
10-SUN	8-FRI						CDO
11-MON         8:45         12:03         12:03         5:10         45mins         7hrs 15mins           12-TUE         9:16         12:00         12:10         5:08         1hr 16mins         6hrs 44mins           13-WED         Absent         Absent         Absent           14-THU         Absent         Absent           15-FRI         Off         Off           17-SUN         Off         Off           18-MON         Absent         Absent           19-TUE         Absent         Absent           20-WED         Absent         Holiday           22-FRI         Absent         Off           23-SAT         Off         Off           24-SUN         Off         Holiday           25-MON         Holiday         SUSPENDED 12:01 am 11:59 pm           27-WED         SUSPENDED 12:01 am 12:00 pm         SUSPENDED 12:01 am 12:00 pm           28-THU         Absent         Absent           30-SAT         Off         Off	9-SAT						Off
12-TUE         9:16         12:00         12:10         5:08         1hr 16mins         6hrs 44mins           13-WED         Absent         Absent           14-THU         Absent         Absent           15-FRI         Off         Off           16-SAT         Off         Off           17-SUN         Off         Absent           19-TUE         Absent         Absent           20-WED         Absent         Holiday           21-THU         Absent         Off           23-SAT         Off         Off           24-SUN         Off         Holiday           26-TUE         SUSPENDED 12:01 am 11:59 pm           27-WED         SUSPENDED 12:01 am 12:00 pm           28-THU         Absent           30-SAT         Off	10-SUN						Off
12-TUE 9:16 12:00 12:10 5:08 16mins 6hrs 44mins  13-WED	<b>11-</b> MON	8:45	12:03	12:03	5:10	45mins	7hrs 15mins
14-THU	12-TUE	9:16	12:00	12:10	5:08		6hrs 44mins
15-FRI	13-WED						Absent
16-SAT         Off           17-SUN         Off           18-MON         Absent           19-TUE         Absent           20-WED         Absent           21-THU         Holiday           22-FRI         Absent           23-SAT         Off           24-SUN         Off           25-MON         Holiday           26-TUE         SUSPENDED 12:01 am 11:59 pm           27-WED         SUSPENDED 12:01 am 12:00 pm           28-THU         Absent           29-FRI         Absent           30-SAT         Off	<b>14-</b> THU						Absent
17-SUN         Off           18-MON         Absent           19-TUE         Absent           20-WED         Absent           21-THU         Holiday           22-FRI         Absent           23-SAT         Off           24-SUN         Off           25-MON         Holiday           26-TUE         SUSPENDED 12:01 am 11:59 pm           27-WED         SUSPENDED 12:01 am 12:00 pm           28-THU         Absent           29-FRI         Absent           30-SAT         Off	15-FRI						Absent
18-MON         Absent           19-TUE         Absent           20-WED         Absent           21-THU         Holiday           22-FRI         Absent           23-SAT         Off           24-SUN         Off           25-MON         Holiday           26-TUE         SUSPENDED 12:01 am 11:59 pm           27-WED         SUSPENDED 12:01 am 12:00 pm           28-THU         Absent           29-FRI         Absent           30-SAT         Off	16-SAT						Off
19-TUE	17-SUN						Off
Absent   Holiday   Absent	18-MON						Absent
21-THU         Holiday           22-FRI         Absent           23-SAT         Off           24-SUN         Off           25-MON         Holiday           26-TUE         SUSPENDED 12:01 am 11:59 pm           27-WED         SUSPENDED 12:01 am 12:00 pm           28-THU         Absent           29-FRI         Absent           30-SAT         Off	19-TUE						Absent
Absent   23-SAT   Off	20-WED						Absent
23-SAT         Off           24-SUN         Off           25-MON         Holiday           26-TUE         SUSPENDED 12:01 am 11:59 pm           27-WED         SUSPENDED 12:01 am 12:00 pm           28-THU         Absent           29-FRI         Absent           30-SAT         Off	<b>21</b> -THU						Holiday
24-SUN         Off           25-MON         Holiday           26-TUE         SUSPENDED 12:01 am 11:59 pm           27-WED         SUSPENDED 12:01 am 12:00 pm           28-THU         Absent           29-FRI         Absent           30-SAT         Off	22-FRI						Absent
25-MON         Holiday           26-TUE         SUSPENDED 12:01 am 11:59 pm           27-WED         SUSPENDED 12:01 am 12:00 pm           28-THU         Absent           29-FRI         Absent           30-SAT         Off	23-SAT						Off
26-TUE         SUSPENDED 12:01 am 11:59 pm           27-WED         SUSPENDED 12:01 am 12:00 pm           28-THU         Absent           29-FRI         Absent           30-SAT         Off	24-SUN						Off
26-TUE       12:01 am 11:59 pm         27-WED       SUSPENDED 12:01 am 12:00 pm         28-THU       Absent         29-FRI       Absent         30-SAT       Off	25-MON						Holiday
27-WED	26-TUE						
29-FRI         Absent           30-SAT         Off	27-WED						
30-SAT Off	28-THU						Absent
	29-FRI						Absent
31-sun Off	30-SAT						Off
	31-SUN						Off

I CERTIFY on my honor that the above is true and correct report of the hours of work performed record of which was made daily at the time of arrival at and departure from office.

## PAULA NADREA M. PAQUIBULAN

VERIFIED as to prescribed office hours

### CHERRY N. ROLA

Department Head
Department of Arts, Languages, and Literature

# DAILY TIME RECORD PAQUIBULAN, PAULA NADREA M.

(NAME)

For the month of
August 1 - 31, 2025
Official hours for arrival and departure
8:00AM - 5:00PM

Day	AM		PM		77.07	<b></b>
	IN	OUT	IN	OUT	T/U	Total
1-FRI						CDO
2-SAT						Off
3-sun						Off
4-MON	8:59	12:11	12:18	5:03	59mins	7hrs 1min
5-TUE	8:39	12:18	12:20	5:03	39mins	7hrs 21mins
6-WED	8:25	12:30	12:54	5:11	25mins	7hrs 35mins
7-THU	8:27	12:02	12:06	5:30	27mins	7hrs 33mins
8-FRI						CDO
9-SAT						Off
10-sun						Off
11-MON	8:45	12:03	12:03	5:10	45mins	7hrs 15mins
12-TUE	9:16	12:00	12:10	5:08	1hr 16mins	6hrs 44mins
13-WED						Absent
<b>14</b> -THU						Absent
15-FRI						Absent
16-SAT						Off
17-sun						Off
18-MON						Absent
19-TUE						Absent
20-WED						Absent
<b>21-</b> THU						Holiday
22-FRI						Absent
23-SAT						Off
<b>24</b> -SUN						Off
25-MON						Holiday
26-TUE						SUSPENDED 12:01 am 11:59 pm
27-WED						SUSPENDED 12:01 am 12:00 pm
28-THU						Absent
29-FRI						Absent
30-SAT						Off
31-sun						Off

I CERTIFY on my honor that the above is true and correct report of the hours of work performed record of which was made daily at the time of arrival at and departure from

## PAULA NADREA M. PAQUIBULAN

VERIFIED as to prescribed office hours

### **CHERRY N. ROLA**

Department Head Department of Arts, Languages, and Literature