

DAILY TIME RECORD
TUMULAK, JEFREY M.
(NAME)

For the month of
October 1 - 31, 2025
Official hours for arrival and departure
8:00AM - 5:00PM

Day	AM		PM		T/U	Total
	IN	OUT	IN	OUT		
1-WED	6:11				8hrs	
2-THU	6:20	11:21	1:19	5:32		8hrs
3-FRI						Absent
4-SAT						Off
5-SUN						Off
6-MON	6:18	11:02	1:37	5:32		8hrs
7-TUE	6:19	11:06	1:35	5:38		8hrs
8-WED	6:21	11:11	1:24	5:30		8hrs
9-THU	6:05	11:15	1:33	5:46		8hrs
10-FRI	6:15	12:42	12:51	5:40		8hrs
11-SAT						Off
12-SUN						Off
13-MON	6:01	11:04	1:43	5:30		8hrs
14-TUE		11:19	1:34	5:31	4hrs 30mins	3hrs 30mins
15-WED		11:10	1:37		8hrs	
16-THU	6:26	11:05	12:48		3hrs 30mins	4hrs 30mins
17-FRI	5:40	11:22	12:50		3hrs 30mins	4hrs 30mins
18-SAT						Off
19-SUN						Off
20-MON						Holiday
21-TUE						BUILDING A CULTURE OF SAFETY: PREPAREDNESS AGAINST DISASTERS, THREATS AND RISKS
22-WED	6:06	11:01			3hrs 30mins	4hrs 30mins
23-THU		11:05	1:16	5:30	4hrs 30mins	3hrs 30mins
24-FRI	6:09	11:20	1:03		3hrs 30mins	4hrs 30mins
25-SAT						Off
26-SUN						Off
27-MON	6:12	1:06	1:19	5:31		8hrs
28-TUE		11:07	1:33	5:30	4hrs 30mins	3hrs 30mins
29-WED		11:00	1:37		8hrs	
30-THU		11:20	1:44		8hrs	
31-FRI						Holiday

I CERTIFY on my honor that the above is true and correct report of the hours of work performed record of which was made daily at the time of arrival at and departure from office.

JEFREY M. TUMULAK

VERIFIED as to prescribed office hours

CHERRY N. ROLA

Department Head
Department of Arts, Languages, and Literature

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