

DAILY TIME RECORD  
ACOB, JOEL REY U.  
(NAME)

For the month of  
September 1 - 30, 2025  
Official hours for arrival and departure  
8:00AM - 5:00PM

Day	AM		PM		T/U	Total
	IN	OUT	IN	OUT		
1-MON	7:18	12:14	12:21	5:07		8hrs
2-TUE	7:58	12:04	12:08	5:09		8hrs
3-WED						OB
4-THU	7:23	12:17	12:18	5:15		8hrs
5-FRI	8:05	12:10	12:11	5:06	5mins	7hrs 55mins
6-SAT						Off
7-SUN						Off
8-MON						SL
9-TUE						SL
10-WED						SL
11-THU	7:51	12:14	12:15	5:08		8hrs
12-FRI	8:02	12:17	12:19	5:09	2mins	7hrs 58mins
13-SAT						Off
14-SUN						Off
15-MON	7:46	12:07	12:13	5:20		8hrs
16-TUE	7:55	12:10	12:12	5:13		8hrs
17-WED	7:59	12:09	12:14	5:12		8hrs
18-THU	7:56	12:13	12:26	5:11		8hrs
19-FRI	8:01	12:20	12:22	7:19	1min	7hrs 59mins
20-SAT						Off
21-SUN						Off
22-MON	7:50	12:29	7:50			4hrs SUSPENDED 12:01 pm 11:59 pm
23-TUE						OB
24-WED						OB
25-THU						OB
26-FRI						SUSPENDED 12:01 am 11:59 pm
27-SAT						Off
28-SUN						Off
29-MON	7:51	12:03	12:06	5:11		8hrs
30-TUE	7:55	12:06	12:11	5:16		8hrs

I CERTIFY on my honor that the above is true and correct report of the hours of work performed record of which was made daily at the time of arrival at and departure from office.

JOEL REY U. ACOB

VERIFIED as to prescribed office hours

PROSE IVY G. YEPES  
President  
Office of the President

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