

DAILY TIME RECORD  
ESTOY, EDUARDO D.  
(NAME)

For the month of  
October 1 - 31, 2025  
Official hours for arrival and departure  
8:00AM - 5:00PM

Day	AM		PM		T/U	Total
	IN	OUT	IN	OUT		
1-WED					8hrs	
2-THU		8:26			8hrs	
3-FRI						Off
4-SAT						Off
5-SUN			11:32			
6-MON		8:02			8hrs	
7-TUE		8:02			8hrs	
8-WED		8:02			8hrs	
9-THU			3:21		8hrs	
10-FRI			3:22		8hrs	
11-SAT		12:02				
12-SUN						Off
13-MON			3:25		8hrs	
14-TUE			3:26		8hrs	
15-WED						SLP
16-THU			3:24	11:59	8hrs	
17-FRI						Off
18-SAT						Off
19-SUN						FL
20-MON						Holiday
21-TUE	7:27	12:00	12:01	4:53	8hrs	
22-WED	7:23	12:00	12:01	4:08	8hrs	
23-THU	7:33	12:00	12:01	4:02	8hrs	
24-FRI	7:36	12:00	12:01	4:08	8hrs	
25-SAT						Absent
26-SUN						Absent
27-MON						Absent
28-TUE						Off
29-WED	12:00	8:03			8hrs	
30-THU						Off
31-FRI						Off

I CERTIFY on my honor that the above is true and correct report of the hours of work performed record of which was made daily at the time of arrival at and departure from office.

EDUARDO D. ESTOY

VERIFIED as to prescribed office hours

GERALD M. RIVERA

Department Head  
Security and Safety Services

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