

DAILY TIME RECORD
BUSTILLO, NORIETA B.
(NAME)

For the month of
April 1 - 30, 2025
Official hours for arrival and departure
8:00AM - 5:00PM

Day	AM		PM		T/U	Total
	IN	OUT	IN	OUT		
1-TUE						Holiday
2-WED	7:50	12:31	12:34	7:03		8hrs
3-THU	8:01	12:44	12:45	6:01	1min	7hrs 59mins
4-FRI	8:28	12:41	12:42	5:36	28mins	7hrs 32mins
5-SAT			12:47	3:24		2hrs 37mins
6-SUN						Off
7-MON	8:04	12:19	12:20	5:39	4mins	7hrs 56mins
8-TUE	8:04	12:53	12:54	5:21	4mins	7hrs 56mins
9-WED	9:12	12:25	12:27	5:16		8hrs 2mins
10-THU						SL
11-FRI	8:00	12:09	12:10	5:30		8hrs
12-SAT	10:28	12:48	10:28			2hrs 20mins
13-SUN						Off
14-MON	8:13	12:45	12:46	5:00	13mins	7hrs 47mins
15-TUE	8:19	12:31	12:33	5:18	19mins	7hrs 41mins
16-WED	8:05	12:20				3hrs 55mins SUSPENDED 12:00 pm 11:59 pm
17-THU						Holiday
18-FRI						Holiday
19-SAT						Off
20-SUN						Off
21-MON			1:09	5:07	4hrs 9mins	3hrs 51mins
22-TUE	8:23	12:56	12:57	5:16	23mins	7hrs 37mins
23-WED	8:46	12:33	12:34	5:58	46mins	7hrs 14mins
24-THU	8:26	12:45	12:46	6:04	26mins	7hrs 34mins
25-FRI	8:08	12:27	12:28	3:43	1hr 25mins	6hrs 35mins
26-SAT						Off
27-SUN						Off
28-MON						101ST VSU ANNIVERSARY
29-TUE						101ST VSU ANNIVERSARY
30-WED						101ST VSU ANNIVERSARY

I CERTIFY on my honor that the above is true and correct report of the hours of work performed record of which was made daily at the time of arrival at and departure from office.

NORIETA B. BUSTILLO

VERIFIED as to prescribed office hours

NICK FREDDY R. BELLO

Department Head
Accounting Office

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