

DAILY TIME RECORD

NAYA, MARIO P.
(NAME)

For the month of
September 1 - 30, 2025
Official hours for arrival and departure
8:00AM - 5:00PM

Day	AM		PM		T/U	Total
	IN	OUT	IN	OUT		
1-MON			10:46	11:59		59mins
2-TUE	12:00	7:05				7hrs 1min
3-WED	6:42	12:00	12:02	3:12		8hrs
4-THU	6:57	12:00	12:02	3:20		8hrs
5-FRI			10:42	11:59		59mins
6-SAT	12:00	7:01				7hrs 1min
7-SUN	6:55	12:00	12:02	5:34		8hrs
8-MON			2:58	11:05		8hrs
9-TUE			10:42	11:59		59mins
10-WED	12:00	7:29	10:42	11:59		8hrs
11-THU	12:00	7:08				7hrs 1min
12-FRI	6:49	12:00	12:02	3:24		8hrs
13-SAT			10:37	11:59		59mins
14-SUN	12:00	7:37				7hrs 1min
15-MON	6:53	12:00	12:02	3:07		8hrs
16-TUE			2:51	11:15		8hrs
17-WED			10:45	11:59		59mins
18-THU	12:00	7:03				7hrs 1min
19-FRI	6:55	12:00	12:02	3:10		8hrs
20-SAT	6:58	12:00	12:02	3:04		8hrs
21-SUN	6:57	12:00	12:02	3:33		8hrs
22-MON	6:52	12:00	12:02	3:09		8hrs SUSPENDED 12:01 pm 11:59 pm
23-TUE						Off
24-WED						Off
25-THU	6:54	12:00	12:02	3:17		8hrs SUSPENDED 12:01 pm 11:59 pm
26-FRI	6:53	12:00	12:02	3:24		8hrs SUSPENDED 12:01 am 11:59 pm
27-SAT	6:58	12:00	12:02	3:11		8hrs
28-SUN						Off
29-MON			2:52	11:06		8hrs
30-TUE			2:50	11:10		8hrs

I CERTIFY on my honor that the above is true and correct report of the hours of work performed record of which was made daily at the time of arrival at and departure from office.

MARIO P. NAYA

VERIFIED as to prescribed office hours

ELWIN JAY V. YU
Department Head
University Health Services

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