

**DAILY TIME RECORD**  
**SABOROSO, CHERRY GRACE D.**  
(NAME)

For the month of  
**October 1 - 31, 2025**  
Official hours for arrival and departure  
**8:00AM - 5:00PM**

Day	AM		PM		T/U	Total
	IN	OUT	IN	OUT		
1-WED						Absent
2-THU						Absent
3-FRI						Absent
4-SAT						Off
5-SUN						Off
6-MON						Absent
7-TUE						Absent
8-WED						Absent
9-THU						Absent
10-FRI						Absent
11-SAT						Off
12-SUN						Off
13-MON						Absent
14-TUE						Absent
15-WED	8:00	12:00	1:00	5:40		8hrs
16-THU	7:59	12:04	12:51	5:23		8hrs
17-FRI	7:53	12:06	12:54	5:36		8hrs
18-SAT						Off
19-SUN						Off
20-MON						Holiday
21-TUE	7:54	12:07	1:01	5:53	1min	7hrs 59mins
22-WED	8:01	12:04	12:54	6:29	1min	7hrs 59mins
23-THU	7:57	12:08	12:59	5:15		8hrs
24-FRI	8:02	12:07	12:57	5:05	2mins	7hrs 58mins
25-SAT						Off
26-SUN						Off
27-MON	6:41	12:21	12:40	5:05		8hrs
28-TUE	8:00	12:05	12:57	5:14		8hrs
29-WED	8:00	12:06	12:57	5:12		8hrs
30-THU	7:55	12:05	12:48	5:00		8hrs
31-FRI						Holiday

I CERTIFY on my honor that the above is true and correct report of the hours of work performed record of which was made daily at the time of arrival at and departure from office.

**CHERRY GRACE D. SABOROSO**

VERIFIED as to prescribed office hours

**CHRISTY M. DESADES**  
Department Head  
VSU Laboratory High School

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