

DAILY TIME RECORD

NAYA, MARIO P.
(NAME)

For the month of
August 1 - 31, 2025
Official hours for arrival and departure
8:00AM - 5:00PM

Day	AM		PM		T/U	Total
	IN	OUT	IN	OUT		
1-FRI			2:47	11:38		8hrs
2-SAT			2:47	11:07		8hrs
3-SUN						Off
4-MON	6:58	12:00	12:02	3:08		8hrs
5-TUE			2:56	11:14		8hrs
6-WED						Off
7-THU						Off
8-FRI						Off
9-SAT						Off
10-SUN	6:46	12:00	12:02	3:20		8hrs
11-MON	6:44	12:00	12:02	3:26		8hrs
12-TUE						Off
13-WED	6:42	12:00	12:02	4:41		8hrs
14-THU						Off
15-FRI	6:59	12:00	12:02	3:02		8hrs
16-SAT						Off
17-SUN			10:44	11:59		59mins
18-MON	12:00	7:18				7hrs 1min
19-TUE	6:39	12:00	12:02	3:18		8hrs
20-WED	6:51	12:00	12:02	3:20		8hrs
21-THU	6:51	12:00	12:02	3:12		8hrs
22-FRI			2:56	11:24		8hrs
23-SAT						Off
24-SUN			2:53	11:18		8hrs
25-MON						Off
26-TUE	6:54	12:00	12:02	3:12		8hrs SUSPENDED 12:01 am 11:59 pm
27-WED			2:54	11:17		8hrs SUSPENDED 12:01 am 12:00 pm
28-THU			2:57	11:14		8hrs
29-FRI						Off
30-SAT	6:46	12:00	12:02	3:24		8hrs
31-SUN			2:52	11:13		8hrs

I CERTIFY on my honor that the above is true and correct report of the hours of work performed record of which was made daily at the time of arrival at and departure from office.

MARIO P. NAYA

VERIFIED as to prescribed office hours

ELWIN JAY V. YU
Department Head
University Health Services

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