Civil Service Form 48

DAILY TIME RECORD CASTIL, JHONAVEL R. (NAME)

For the month of August 1 - 31, 2025 Official hours for arrival and departure 8:00AM - 5:00PM

Day	AM		PM		DD /T I	
	IN	OUT	IN	OUT	T/U	Total
1-FRI	7:47	12:00	12:02	5:42		8hrs
2-SAT			12:02	5:05		5hrs 3mins
3-SUN						Off
4-mon	7:57	12:00	12:01	7:03		8hrs
5-TUE	8:10	12:10	12:11	5:01	10mins	7hrs 50mins
6-WED	7:51	12:01	12:04	7:09		8hrs
7-THU	8:10	12:02	12:03	5:19	10mins	7hrs 50mins
8-FRI	8:09	12:01	12:02	5:00	9mins	7hrs 51mins
9-SAT						Off
10-SUN						Off
11-MON	8:02	12:00	12:01	7:00	2mins	7hrs 58mins
12-TUE	8:02	12:02	12:05	5:02	2mins	7hrs 58mins
13-WED	8:12	12:00	12:01	5:04	12mins	7hrs 48mins
14- THU	7:52	12:02	12:03	5:08		8hrs
15-FRI	7:34	12:05	12:06	5:04		8hrs
16-SAT						Off
17-sun						Off
18-MON	7:56	12:02	12:04	5:01		8hrs
19-TUE	8:05	12:00	12:01		5mins	3hrs 55mins (SLP half day)
20-WED						SL
21- THU						Holiday
22-FRI	7:26	12:20	12:21	5:01		8hrs
23-SAT						Off
24-SUN						Off
25-MON						Holiday
26-TUE						SUSPENDED 12:01 am 11:59 pm
						7hrs 50mins
27-WED	8:10	12:00	12:01	5:04		SUSPENDED 12:01 am 12:00 pm
28-THU	7:55	12:01	12:02	5:04		8hrs
29-FRI	8:02	12:04	12:05	5:07	2mins	7hrs 58mins
30-SAT						Off
31-SUN						Off

I CERTIFY on my honor that the above is true and correct report of the hours of work performed record of which was made daily at the time of arrival at and departure from office.

JHONAVEL R. CASTIL

VERIFIED as to prescribed office hours

NICK FREDDY R. BELLO

Department Head Accounting Office

DAILY TIME RECORD $\underbrace{\text{CASTIL, JHONAVEL R.}}_{\text{(NAME)}}$

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1-FRI 7:47 12:00 12:02 5:42 8hrs 2-SAT	Day	AM		PM		Tr. AT	Takal
2-SAT		IN	OUT	IN	OUT	T/U	Total
3-SUN	1-FRI	7:47	12:00	12:02	5:42		8hrs
4-MON 7:57 12:00 12:01 7:03 8hrs 5-TUE 8:10 12:10 12:11 5:01 10mins 7hrs 50mins 6-WED 7:51 12:01 12:04 7:09 8hrs 7-THU 8:10 12:02 12:03 5:19 10mins 7hrs 50mins 8-FRI 8:09 12:01 12:02 5:00 9mins 7hrs 51mins 9-SAT 0ff 0ff 0ff 0ff 10-SUN 0ff 0ff 0ff 11-MON 8:02 12:00 12:01 7:00 2mins 7hrs 58mins 12-TUE 8:02 12:02 12:05 5:02 2mins 7hrs 58mins 13-WED 8:12 12:00 12:01 5:04 12mins 7hrs 48mins 14-THU 7:52 12:02 12:03 5:04 8hrs 15-FRI 7:34 12:05 12:06 5:04 8hrs 19-TUE 8:05 12:02	2-SAT			12:02	5:05		5hrs 3mins
5-TUE 8:10 12:10 12:11 5:01 10mins 7hrs 50mins 6-WED 7:51 12:01 12:04 7:09 8hrs 7-THU 8:10 12:02 12:03 5:19 10mins 7hrs 50mins 8-FRI 8:09 12:01 12:02 5:00 9mins 7hrs 51mins 9-SAT	3-sun						Off
6-WED 7:51 12:01 12:04 7:09 8hrs 7-THU 8:10 12:02 12:03 5:19 10mins 7hrs 50mins 8-FRI 8:09 12:01 12:02 5:00 9mins 7hrs 51mins 9-SAT	4-MON	7:57	12:00	12:01	7:03		8hrs
R-THU	5-TUE	8:10	12:10	12:11	5:01	10mins	7hrs 50mins
8-FRI 8:09 12:01 12:02 5:00 9mins 7hrs 51mins 9-SAT Off 10-SUN Off 11-MON 8:02 12:00 12:01 7:00 2mins 7hrs 58mins 12-TUE 8:02 12:02 12:05 5:02 2mins 7hrs 58mins 13-WED 8:12 12:00 12:01 5:04 12mins 7hrs 48mins 14-THU 7:52 12:02 12:03 5:08 8hrs 15-FRI 7:34 12:05 12:06 5:04 8hrs 16-SAT Off Off 0ff 17-SUN Off Off 18-MON 7:56 12:02 12:04 5:01 8hrs 19-TUE 8:05 12:00 12:01 5mins 3hrs 55mins (Shalf day) 20-WED SL SL Holiday 22-FRI 7:26 12:20 12:21 5:01 8hrs 23-SAT Off Off 12:01 am 11:52 5mins 5uspended 25-MON Total am 12:00	6-WED	7:51	12:01	12:04	7:09		8hrs
9-SAT	7-THU	8:10	12:02	12:03	5:19	10mins	7hrs 50mins
10-SUN	8-FRI	8:09	12:01	12:02	5:00	9mins	7hrs 51mins
11-MON	9-SAT						Off
12-tue	10-SUN						Off
13-Wed 8:12 12:00 12:01 5:04 12mins 7hrs 48mins 14-Thu 7:52 12:02 12:03 5:08 8hrs 15-FRI 7:34 12:05 12:06 5:04 8hrs 16-SAT Off 17-SUN Off 18-MON 7:56 12:02 12:04 5:01 8hrs 19-TUE 8:05 12:00 12:01 5mins 3hrs 55mins (Shalf day) 20-Wed SL 21-Thu Holiday 22-FRI 7:26 12:20 12:21 5:01 8hrs 23-SAT Off 24-SUN Off 25-MON Holiday 26-TUE Suspended 27-Wed 8:10 12:00 12:01 5:04 28-Thu 7:55 12:01 12:02 5:04 8hrs 29-FRI 8:02 12:04 12:05 5:07 2mins 7hrs 58mins 30-SAT Off 3 - SAT Off 4 - SAT Off 5 - SAT Off 7 - SAT Off 7 - SAT Off 8 - SAT Off 7 - SAT Off 8 - SAT Off 9 - SAT Of	11- MON	8:02	12:00	12:01	7:00	2mins	7hrs 58mins
14-THU 7:52 12:02 12:03 5:08 8hrs 15-FRI 7:34 12:05 12:06 5:04 8hrs 16-SAT Off Off 17-SUN Off Off 18-MON 7:56 12:02 12:04 5:01 8hrs 19-TUE 8:05 12:00 12:01 5mins 3hrs 55mins (Shalf day) 20-WED SL Holiday 21-THU Holiday SL 23-SAT Off Off 24-SUN Off Off 25-MON Holiday SUSPENDED 12:01 am 11:59 26-TUE Thrs 50mins SUSPENDED 12:01 am 11:59 27-WED 8:10 12:00 12:01 5:04 8hrs 28-THU 7:55 12:01 12:02 5:04 8hrs 29-FRI 8:02 12:04 12:05 5:07 2mins 7hrs 58mins 30-SAT Off	12-TUE	8:02	12:02	12:05	5:02	2mins	7hrs 58mins
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17-Sun Off	15-FRI	7:34	12:05	12:06	5:04		8hrs
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The first section The	20- WED						SL
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25-MON Holiday SUSPENDED 12:01 am 11:50 Thrs 50mins SUSPENDED 12:01 am 12:00 SUSPENDED 12:01 am 12:00 SUSPENDED 12:01 am 12:00 12:01 am 12:00 SUSPENDED 12:01 am 1	23-SAT						Off
26-TUE SUSPENDED 12:01 am 11:50 27-WED 8:10 12:00 12:01 5:04 7hrs 50mins SUSPENDED 12:01 am 12:00 28-THU 7:55 12:01 12:02 5:04 8hrs 29-FRI 8:02 12:04 12:05 5:07 2mins 7hrs 58mins 30-SAT Off	24-sun						Off
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