Civil Service Form 48

DAILY TIME RECORD $\underbrace{\text{CASTIL, JHONAVEL R.}}_{\text{(NAME)}}$

For the month of May 1 - 31, 2025 Official hours for arrival and departure 8:00AM - 5:00PM

The color of the	Day	AM		PM		Trati	m . 1
2-FRI		IN	OUT	IN	OUT	T/U	Total
3-SAT	1-THU						Holiday
4-SUN 8:04 12:02 12:03 5:27 4mins 7hrs 56mins 6-TUE 7:52 12:07 12:08 5:02 8hrs 7-WED 8:07 12:08 12:09 5:28 7mins 7hrs 53mins 8-THU 8:04 12:21 12:22 5:03 4mins 7hrs 56mins 9-FRI 8:13 12:23 12:24 5:18 13mins 7hrs 47mins 10-SAT Off Off 0ff 0ff 11-SUN Holiday Holiday 13-TUE 8:18 12:12 12:13 5:15 18mins 7hrs 42mins 14-WED 8:18 12:01 12:30 5:58 18mins 7hrs 42mins 15-THU 7:39 12:19 12:20 5:57 8hrs 16-FRI 8:03 12:00 12:03 5:12 3mins 7hrs 57mins 17-SAT 1:49 5:35 3hrs 46mins 0ff 19-MON 8:08 12:14 12:15	2-FRI						OB
5-MON 8:04 12:02 12:03 5:27 4mins 7hrs 56mins 6-TUE 7:52 12:07 12:08 5:02 8hrs 7-WED 8:07 12:08 12:09 5:28 7mins 7hrs 53mins 8-THU 8:04 12:21 12:22 5:03 4mins 7hrs 56mins 9-FRI 8:13 12:23 12:24 5:18 13mins 7hrs 47mins 10-SAT Off Off 11-SUN Off Off 12-MON Holiday 13-TUE 8:18 12:12 12:13 5:15 18mins 7hrs 42mins 14-WED 8:18 12:01 12:30 5:58 18mins 7hrs 42mins 15-THU 7:39 12:19 12:20 5:57 8hrs 16-FRI 8:03 12:00 12:03 5:12 3mins 7hrs 57mins 17-SAT 1:49 5:35 3mins 7hrs 57mins 17-s 57mins 18-SUN 0ff 12:14 </td <td>3-SAT</td> <td></td> <td></td> <td></td> <td></td> <td></td> <td>Off</td>	3-SAT						Off
6-TUE 7:52 12:07 12:08 5:02 8hrs 7-WED 8:07 12:08 12:09 5:28 7mins 7hrs 53mins 8-THU 8:04 12:21 12:22 5:03 4mins 7hrs 56mins 9-FRI 8:13 12:23 12:24 5:18 13mins 7hrs 47mins 10-SAT Off Off 11-SUN Off Holiday 13-TUE 8:18 12:12 12:13 5:15 18mins 7hrs 42mins 14-WED 8:18 12:01 12:30 5:58 18mins 7hrs 42mins 15-THU 7:39 12:19 12:20 5:57 8hrs 16-FRI 8:03 12:00 12:03 5:12 3mins 7hrs 57mins 17-SAT 1:49 5:35 3hrs 46mins 0ff 19-MON 8:08 12:14 12:15 5:01 8mins 7hrs 52mins 20-TUE 8:06 12:35 12:42 6:00	4-sun						Off
7-wed 8:07	5-MON	8:04	12:02	12:03	5:27	4mins	7hrs 56mins
8-THU 8:04 12:21 12:22 5:03 4mins 7hrs 56mins 9-FRI 8:13 12:23 12:24 5:18 13mins 7hrs 47mins 10-SAT Off Off 11-SUN Holiday Holiday 13-TUE 8:18 12:12 12:13 5:15 18mins 7hrs 42mins 14-WED 8:18 12:01 12:30 5:58 18mins 7hrs 42mins 15-THU 7:39 12:19 12:20 5:57 8hrs 16-FRI 8:03 12:00 12:03 5:12 3mins 7hrs 57mins 17-SAT 1:49 5:35 3hrs 46mins 0ff 19-MON 8:08 12:14 12:15 5:01 8mins 7hrs 52mins 20-TUE 8:06 12:35 12:42 6:00 6mins 7hrs 54mins 21-WED 7:53 12:32 12:33 5:06 8hrs 22-THU 8:00 12:57 12:58 5:56	6-TUE	7:52	12:07	12:08	5:02		8hrs
9-FRI	7-WED	8:07	12:08	12:09	5:28	7mins	7hrs 53mins
10-SAT	8-THU	8:04	12:21	12:22	5:03	4mins	7hrs 56mins
11-SUN	9-FRI	8:13	12:23	12:24	5:18	13mins	7hrs 47mins
12-MON	10-SAT						Off
13-TUE 8:18 12:12 12:13 5:15 18mins 7hrs 42mins 14-WED 8:18 12:01 12:30 5:58 18mins 7hrs 42mins 15-THU 7:39 12:19 12:20 5:57 8hrs 16-FRI 8:03 12:00 12:03 5:12 3mins 7hrs 57mins 17-SAT 1:49 5:35 3hrs 46mins 18-SUN Off Off 19-MON 8:08 12:14 12:15 5:01 8mins 7hrs 52mins 20-TUE 8:06 12:35 12:42 6:00 6mins 7hrs 54mins 21-WED 7:53 12:32 12:33 5:06 8hrs 22-THU 8:00 12:57 12:58 5:56 8hrs 23-FRI 8:10 12:04 12:55 5:36 10mins 7hrs 50mins 24-SAT 10:57 10:57 3:53 Off 25-SUN Off 8hrs 27-TUE 8:	11-SUN						Off
14-WED 8:18 12:01 12:30 5:58 18mins 7hrs 42mins 15-THU 7:39 12:19 12:20 5:57 8hrs 16-FRI 8:03 12:00 12:03 5:12 3mins 7hrs 57mins 17-SAT 1:49 5:35 3hrs 46mins 18-SUN Off Off 19-MON 8:08 12:14 12:15 5:01 8mins 7hrs 52mins 20-TUE 8:06 12:35 12:42 6:00 6mins 7hrs 54mins 21-WED 7:53 12:32 12:33 5:06 8hrs 22-THU 8:00 12:57 12:58 5:56 8hrs 23-FRI 8:10 12:04 12:55 5:36 10mins 7hrs 50mins 24-SAT 10:57 10:57 3:53 Off 25-SUN Off 8hrs 27-TUE 8:13 12:40 12:41 6:01 13mins 7hrs 47mins 28-WED 7:	12-MON						Holiday
15-THU 7:39 12:19 12:20 5:57 8hrs 16-FRI 8:03 12:00 12:03 5:12 3mins 7hrs 57mins 17-SAT 1:49 5:35 3hrs 46mins 18-SUN Off 19-MON 8:08 12:14 12:15 5:01 8mins 7hrs 52mins 20-TUE 8:06 12:35 12:42 6:00 6mins 7hrs 54mins 21-WED 7:53 12:32 12:33 5:06 8hrs 22-THU 8:00 12:57 12:58 5:56 8hrs 23-FRI 8:10 12:04 12:55 5:36 10mins 7hrs 50mins 24-SAT 10:57 10:57 3:53 Off 25-SUN Off 8hrs 27-TUE 8:13 12:40 12:41 6:01 13mins 7hrs 47mins 28-WED 7:44 12:22 12:23 5:04 8hrs 29-THU 30-FRI FL	13-TUE	8:18	12:12	12:13	5:15	18mins	7hrs 42mins
16-FRI 8:03 12:00 12:03 5:12 3mins 7hrs 57mins 17-SAT 1:49 5:35 3hrs 46mins 18-SUN Off 19-MON 8:08 12:14 12:15 5:01 8mins 7hrs 52mins 20-TUE 8:06 12:35 12:42 6:00 6mins 7hrs 54mins 21-WED 7:53 12:32 12:33 5:06 8hrs 22-THU 8:00 12:57 12:58 5:56 8hrs 23-FRI 8:10 12:04 12:55 5:36 10mins 7hrs 50mins 24-SAT 10:57 10:57 3:53 Off 25-SUN Off 8hrs 27-TUE 8:13 12:40 12:41 6:01 13mins 7hrs 47mins 28-WED 7:44 12:22 12:23 5:04 8hrs 29-THU 30-FRI FL	14-WED	8:18	12:01	12:30	5:58	18mins	7hrs 42mins
17-SAT 1:49 5:35 3hrs 46mins 18-SUN Off 19-MON 8:08 12:14 12:15 5:01 8mins 7hrs 52mins 20-TUE 8:06 12:35 12:42 6:00 6mins 7hrs 54mins 21-WED 7:53 12:32 12:33 5:06 8hrs 22-THU 8:00 12:57 12:58 5:56 8hrs 23-FRI 8:10 12:04 12:55 5:36 10mins 7hrs 50mins 24-SAT 10:57 10:57 3:53 Off 25-SUN Off 8hrs 27-TUE 8:13 12:40 12:41 6:01 13mins 7hrs 47mins 28-WED 7:44 12:22 12:23 5:04 8hrs 29-THU 50-FRI FL	15- THU	7:39	12:19	12:20	5:57		8hrs
18-SUN Off 19-MON 8:08 12:14 12:15 5:01 8mins 7hrs 52mins 20-TUE 8:06 12:35 12:42 6:00 6mins 7hrs 54mins 21-WED 7:53 12:32 12:33 5:06 8hrs 22-THU 8:00 12:57 12:58 5:56 8hrs 23-FRI 8:10 12:04 12:55 5:36 10mins 7hrs 50mins 24-SAT 10:57 10:57 3:53 Off 25-SUN Off 8hrs 27-TUE 8:13 12:40 12:41 6:01 13mins 7hrs 47mins 28-WED 7:44 12:22 12:23 5:04 8hrs 29-THU FL 50-FRI FL	16-FRI	8:03	12:00	12:03	5:12	3mins	7hrs 57mins
19-MON 8:08 12:14 12:15 5:01 8mins 7hrs 52mins 20-TUE 8:06 12:35 12:42 6:00 6mins 7hrs 54mins 21-WED 7:53 12:32 12:33 5:06 8hrs 22-THU 8:00 12:57 12:58 5:56 8hrs 23-FRI 8:10 12:04 12:55 5:36 10mins 7hrs 50mins 24-SAT 10:57 10:57 3:53 Off 25-SUN Off 8hrs 27-TUE 8:13 12:40 12:41 6:01 13mins 7hrs 47mins 28-WED 7:44 12:22 12:23 5:04 8hrs 29-THU FL 50-FRI FL	17-SAT			1:49	5:35		3hrs 46mins
20-TUE 8:06 12:35 12:42 6:00 6mins 7hrs 54mins 21-WED 7:53 12:32 12:33 5:06 8hrs 22-THU 8:00 12:57 12:58 5:56 8hrs 23-FRI 8:10 12:04 12:55 5:36 10mins 7hrs 50mins 24-SAT 10:57 10:57 3:53 Off 25-SUN Off Off 26-MON 7:56 12:16 12:17 5:00 8hrs 27-TUE 8:13 12:40 12:41 6:01 13mins 7hrs 47mins 28-WED 7:44 12:22 12:23 5:04 8hrs 29-THU FL FL 30-FRI FL FL	18-SUN						Off
21-WED 7:53 12:32 12:33 5:06 8hrs 22-THU 8:00 12:57 12:58 5:56 8hrs 23-FRI 8:10 12:04 12:55 5:36 10mins 7hrs 50mins 24-SAT 10:57 10:57 3:53 Off 25-SUN Off 8hrs 27-TUE 8:13 12:40 12:41 6:01 13mins 7hrs 47mins 28-WED 7:44 12:22 12:23 5:04 8hrs 29-THU FL FL 30-FRI FL FL	19-MON	8:08	12:14	12:15	5:01	8mins	7hrs 52mins
22-THU 8:00 12:57 12:58 5:56 8hrs 23-FRI 8:10 12:04 12:55 5:36 10mins 7hrs 50mins 24-SAT 10:57 10:57 3:53 Off 25-SUN Off 26-MON 7:56 12:16 12:17 5:00 8hrs 27-TUE 8:13 12:40 12:41 6:01 13mins 7hrs 47mins 28-WED 7:44 12:22 12:23 5:04 8hrs 29-THU FL 30-FRI FL	20-TUE	8:06	12:35	12:42	6:00	6mins	7hrs 54mins
23-FRI 8:10 12:04 12:55 5:36 10mins 7hrs 50mins 24-SAT 10:57 10:57 3:53 Off 25-SUN Off 26-MON 7:56 12:16 12:17 5:00 8hrs 27-TUE 8:13 12:40 12:41 6:01 13mins 7hrs 47mins 28-WED 7:44 12:22 12:23 5:04 8hrs 29-THU FL 30-FRI FL	21-WED	7:53	12:32	12:33	5:06		8hrs
24-SAT 10:57 10:57 3:53 25-SUN Off 26-MON 7:56 12:16 12:17 5:00 8hrs 27-TUE 8:13 12:40 12:41 6:01 13mins 7hrs 47mins 28-WED 7:44 12:22 12:23 5:04 8hrs 29-THU FL 30-FRI FL	22- THU	8:00	12:57	12:58	5:56		8hrs
25-SUN Off 26-MON 7:56 12:16 12:17 5:00 8hrs 27-TUE 8:13 12:40 12:41 6:01 13mins 7hrs 47mins 28-WED 7:44 12:22 12:23 5:04 8hrs 29-THU FL 30-FRI FL	23-FRI	8:10	12:04	12:55	5:36	10mins	7hrs 50mins
26-MON 7:56 12:16 12:17 5:00 8hrs 27-TUE 8:13 12:40 12:41 6:01 13mins 7hrs 47mins 28-WED 7:44 12:22 12:23 5:04 8hrs 29-THU FL 30-FRI FL	24-SAT	10:57		10:57	3:53		
27-TUE 8:13 12:40 12:41 6:01 13mins 7hrs 47mins 28-WED 7:44 12:22 12:23 5:04 8hrs 29-THU FL FL 30-FRI FL FL	25-SUN						Off
28-WED 7:44 12:22 12:23 5:04 8hrs 29-THU FL 30-FRI FL	26-MON	7:56	12:16	12:17	5:00		8hrs
29-THU FL 30-FRI FL	27-TUE	8:13	12:40	12:41	6:01	13mins	7hrs 47mins
30-FRI FL	28-WED	7:44	12:22	12:23	5:04		8hrs
	29- THU						FL
31-SAT Off	30-FRI						FL
	31-SAT						Off

I CERTIFY on my honor that the above is true and correct report of the hours of work performed record of which was made daily at the time of arrival at and departure from office.

JHONAVEL R. CASTIL

VERIFIED as to prescribed office hours

NICK FREDDY R. BELLO

Department Head Accounting Office

DAILY TIME RECORD $\underbrace{\text{CASTIL, JHONAVEL R.}}_{\text{(NAME)}}$

For the month of May 1 - 31, 2025 Official hours for arrival and departure 8:00AM - 5:00PM

D	AM		PM			m . 1
Day	IN	OUT	IN	OUT	T/U	Total
1-THU						Holiday
2-FRI						OB
3-SAT						Off
4-SUN						Off
5-MON	8:04	12:02	12:03	5:27	4mins	7hrs 56mins
6-TUE	7:52	12:07	12:08	5:02		8hrs
7-WED	8:07	12:08	12:09	5:28	7mins	7hrs 53mins
8-THU	8:04	12:21	12:22	5:03	4mins	7hrs 56mins
9-FRI	8:13	12:23	12:24	5:18	13mins	7hrs 47mins
10-SAT						Off
11-SUN						Off
12-MON						Holiday
13-TUE	8:18	12:12	12:13	5:15	18mins	7hrs 42mins
14- WED	8:18	12:01	12:30	5:58	18mins	7hrs 42mins
15 -THU	7:39	12:19	12:20	5:57		8hrs
16-FRI	8:03	12:00	12:03	5:12	3mins	7hrs 57mins
17-SAT			1:49	5:35		3hrs 46mins
18-sun						Off
19-MON	8:08	12:14	12:15	5:01	8mins	7hrs 52mins
20-TUE	8:06	12:35	12:42	6:00	6mins	7hrs 54mins
21-WED	7:53	12:32	12:33	5:06		8hrs
22 -THU	8:00	12:57	12:58	5:56		8hrs
23-FRI	8:10	12:04	12:55	5:36	10mins	7hrs 50mins
24-SAT	10:57		10:57	3:53		
25-sun						Off
26-MON	7:56	12:16	12:17	5:00		8hrs
27-TUE	8:13	12:40	12:41	6:01	13mins	7hrs 47mins
28-WED	7:44	12:22	12:23	5:04		8hrs
29 -THU						FL
30-FRI						FL
31-SAT						Off

I CERTIFY on my honor that the above is true and correct report of the hours of work performed record of which was made daily at the time of arrival at and departure from office.

JHONAVEL R. CASTIL

VERIFIED as to prescribed office hours

NICK FREDDY R. BELLO

Department Head Accounting Office