

DAILY TIME RECORD

NAYA, MARIO P.

(NAME)

For the month of

July 1 - 31, 2025

Official hours for arrival and departure

8:00AM - 5:00PM

Day	AM		PM		T/U	Total
	IN	OUT	IN	OUT		
1-TUE						Off
2-WED	6:52	12:00	12:02	3:33		8hrs
3-THU	6:58	12:00	12:02	3:26		8hrs
4-FRI			10:46	11:59		59mins
5-SAT	12:00	7:04				7hrs 1min
6-SUN	6:59	12:00	12:02	3:10		8hrs
7-MON			2:50	11:23		8hrs
8-TUE			10:50	11:59		59mins
9-WED	12:00	7:21				7hrs 1min
10-THU	6:58	12:00	12:02	3:57		8hrs
11-FRI			2:32	11:30		8hrs
12-SAT			2:49		8hrs	
13-SUN		1:27				
14-MON			2:48	11:09		8hrs
15-TUE			2:45	11:05		8hrs
16-WED			2:56	11:22		8hrs
17-THU						Off
18-FRI			2:56	11:12		8hrs
19-SAT						Off
20-SUN	6:56	12:00	12:02	3:07		8hrs
21-MON	6:47	12:00	12:02	3:19		8hrs
22-TUE	6:57	12:00	12:02	3:16		8hrs
23-WED			10:47	11:59		59mins
24-THU	12:00	7:05	10:57	11:59		8hrs
25-FRI	12:00	7:06				7hrs 1min
26-SAT	6:58	12:00	12:02	3:16		8hrs
27-SUN			2:57	11:14		8hrs
28-MON			2:58	11:18		8hrs
29-TUE						Off
30-WED	6:39	12:00	12:02	3:33		8hrs
31-THU			2:52	11:10		8hrs

I CERTIFY on my honor that the above is true and correct report of the hours of work performed record of which was made daily at the time of arrival at and departure from office.

MARIO P. NAYA

VERIFIED as to prescribed office hours

ELWIN JAY V. YU

Department Head
University Health Services

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